Viva Engage
Use Copilot with your communications
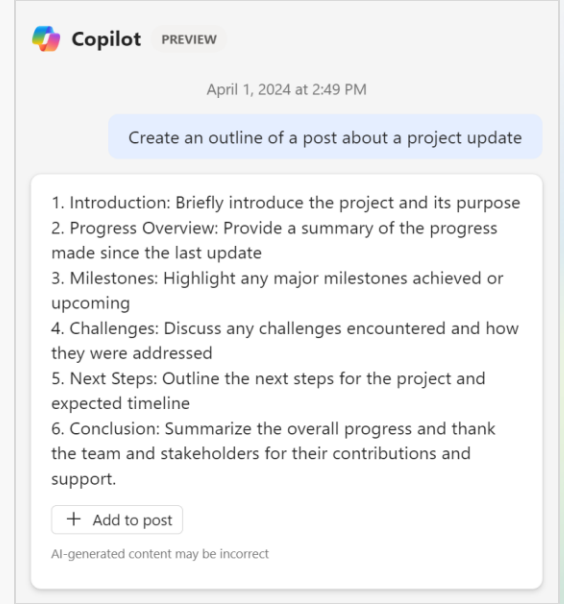
Use Copilot to inspire

Resolve writer's block by bouncing ideas back-and-forth with Copilot, or by asking Copilot to draft content that helps you gain creative momentum.

Examples of how to ask Copilot for assistance:
- **Give me ideas** for a post about how to maintain work-life balance.
- **Draft a post** about the value of networking with colleagues.
- **Create a post template** about the importance of diversity and inclusion. Leave spaces for me to share personal stories.
- **Create an outline for a post** about a project update.
- **Brainstorm ideas** for the title of a post about using AI for productivity.
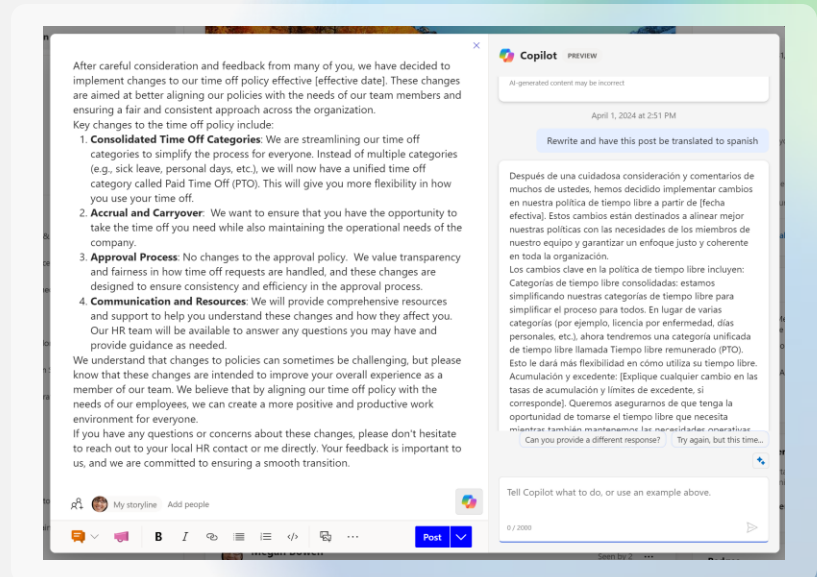- **Provide a comparison** of cricket and soccer.

Ask Copilot to be your editor

Copilot can be called into action to help improve your writing or adapt it to best suit your target audience.

Examples of how to ask Copilot for assistance:
- Rewrite my draft to **be more concise.**
- Rewrite my draft to **have a more professional and engaging tone.**
- Rewrite my draft to **include a call-to-action at the end.**
- Rewrite my draft **to be translated into Spanish.**

You can also highlight sections to ask for help on specific sections of your draft post.
- Rewrite my selection to **include more emojis.**
- Read my selection and **give me other ways to say this.**
- Add a sentence to **elaborate on this section with an example.**

Use your voice with Copilot in Engage and keep everyone connected, included, and informed.
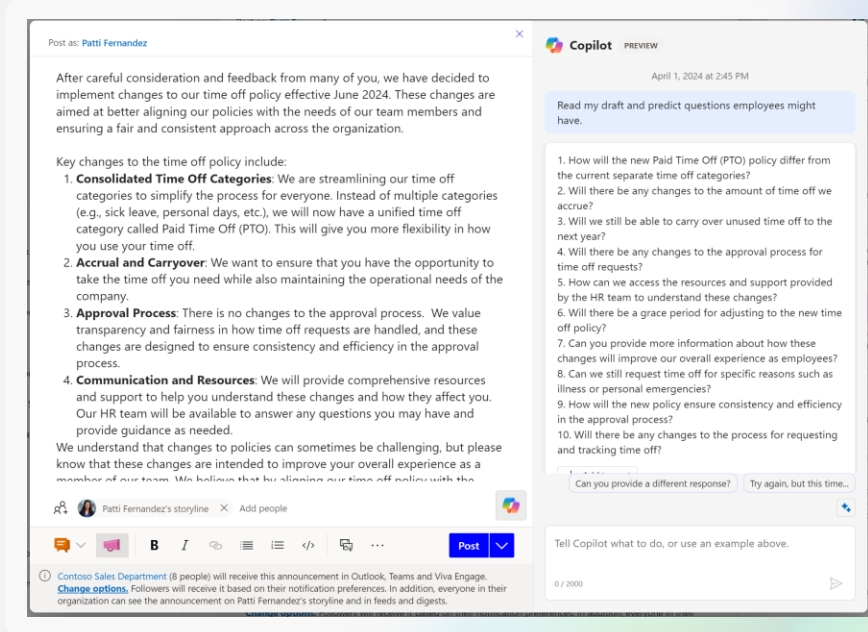
Ask Copilot for feedback

Copilot can help ensure your post communicates what you intend, as you intend it to be communicated.

Examples of how to ask Copilot for assistance:
- ☐ Read my draft and **summarize the main takeaways.**
- ☐ Read my draft and **predict questions employees might have.**
- ☐ Read my draft and **tell me if it clearly communicates meeting best practices in a way that will inspire others to adopt the practices.**
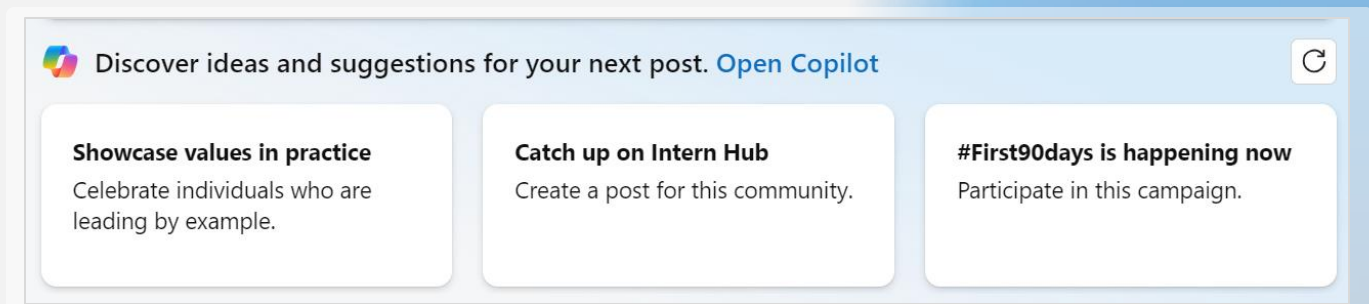
Highlight a particular section to get targeted feedback.
- ☐ Read my selection and **describe the tone of the writing.**
- ☐ Read my selection and **suggest ways to make it more engaging.**

Use Copilot to participate

Copilot makes personalized suggestions about where to engage based on your activity and what is trending in your organization's network. If you select to write a post based on one of these suggestions, Copilot will help you write a post based on the details of the community, campaign, or idea. Copilot does this by understanding the community or campaign purpose and trends in recent posts.

Copilot also has a library of research-backed post suggestions that encourage best practices like recognizing one's teammates, sharing your knowledge or learning goals, and communicating your plans for the future.

Note: Copilot only suggests communities and only summarizes content to which you have access.

Start using Copilot with Engage!