

Scholarly Research Paper Certification
MM Degree

Student's Name _____ ID# _____

Title of Paper _____

Course Instructor's Name _____ Course sem./year _____

This requirement is usually satisfied with the research paper completed in MUSC 648: Seminar in Music Research or MUED 690: Research in Music Education. Papers will be certified upon satisfactory completion of all requirements listed below.

The materials submitted include:

- A research paper in electronic form, in a recent and official version of Microsoft Word, with Times New Roman 12-pt font and 1-inch margins, with a 2,500-word minimum, 3,750-word maximum text length (9–15 pages, not including the annotated bibliography)
- A 250-word abstract that fulfills the requirements of the instructor
- An annotated bibliography

The content of the paper:

- Deals with the study of music (i.e., not a different subject)
- Poses an original research question
- Goes well beyond simple reproduction of basic reference sources
- Is organized in a coherent structure that advances a single main argument
- Includes sufficient evidence for each claim and sufficient documentation for that evidence
- Displays clear, grammatical, satisfactory, and correctly spelled English prose
- Includes footnotes that adhere to the format stipulated in the most recent edition of *A Manual for Writers* by Kate L. Turabian (Music Education students should use *The Publication Manual of the American Psychological Association* [APA]). Endnotes and in-text citations are not permitted

The annotated bibliography:

- Includes at least nine different sources cited in the footnotes. These sources include a balance of primary and secondary sources, and include scholarly articles as well as books. Tertiary sources and outdated secondary sources (i.e. published more than forty years ago) should not be cited.
- Adheres to the format stipulated in Turabian (or for students in Music Education, APA)
- Contains annotations that demonstrate clear, grammatical, satisfactory, and correctly spelled English prose
- Contains annotations that accurately represent the content of each source

- The student is responsible for assuring that all checklist requirements are met.
- The student must obtain the advisor's signature within one semester of completing MUSC 648 or MUED 690 (i.e., no later than the end of the spring semester if the course is completed in the fall).

The undersigned certify that the student named above has satisfactorily completed a scholarly research paper in partial fulfillment of degree requirements for the Master of Music, and that this paper has earned a grade of _____.

Instructor's Signature _____ Date _____

Advisor's Signature _____ Date _____

This completed form must be placed in the student's master file in the Student Services Office.