



# MEMBERSHIP AND REGISTRATION POLICY

## SQUASH AUSTRALIA LTD

### VERSION CONTROL

Version 1.0	19 June 2024

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# 1. INTRODUCTION

## 1.1 Background and Purpose

- 1.1.1 This National Membership and Registration Policy (the “**Policy**”) establishes the structures, procedures and rules of membership that shall apply for individuals and affiliation for entities for Squash (sometimes referred to in this Policy as “**the Sport**”) in Australia.
- 1.1.2 This Policy is formulated and enacted by Squash Australia (“**SqA**”) in accordance with the powers set out in SqA constitution.

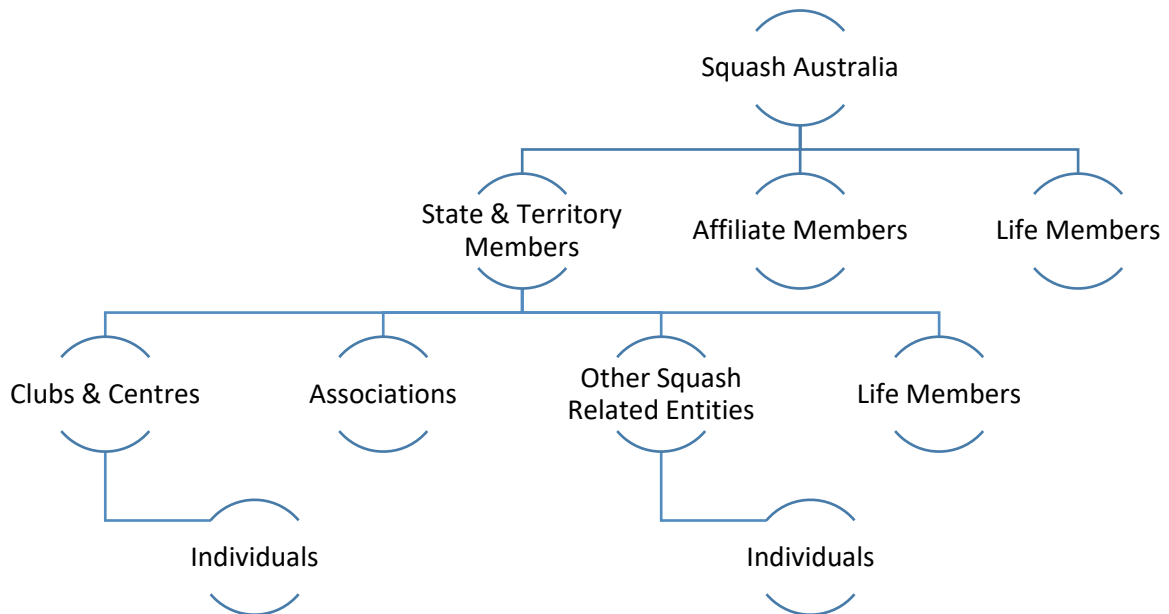
## 1.2 Application and Scope of Policy

- 1.2.1 The Policy was jointly developed by SqA and its eight (8) State & Territory Members
- 1.2.2 This Policy applies to all State & Territory Members of SqA and in turn all members and affiliates of the State & Territory Members, in each class in each instance.

# 2. MEMBERSHIP AND AFFILIATION STRUCTURES

## 2.1 SqA Membership Model

- 2.1.1 Table 1 below sets out SqA's national membership and affiliation model:



## 2.2 State & Territory Members of Squash Australia

2.2.1 The Members of SqA at the date of the adoption of this Policy are:

- i. Squash Queensland
- ii. Squash New South Wales
- iii. Squash ACT
- iv. Squash & Racquetball Victoria
- v. Squash Tasmania
- vi. Squash South Australia
- vii. Squash Western Australia
- viii. Squash Northern Territory

2.2.2 SqA is recognised by the Australian Sports Commission as the national sporting organisation (NSO) responsible for the management and development of the Sport in Australia.

2.2.3 Affiliated entities and affiliated individual members recognise that:

- i. SqA is the governing body responsible for the management and development of the Sport nationally; and
- ii. the State & Territory Members are the governing body responsible for the management and development of the Sport within the relevant State.

2.2.4 The intention of this Policy is to establish uniform criteria that apply in relation to the registration of participants in the Sport, and also in relation to the membership of and affiliation to Members. SqA and the Members are committed to abiding by this Policy and acting in a uniform manner wherever possible.

## 2.3 Affiliation of Entities to a State & Territory Member

2.3.1 Affiliation of entities refers to the formal affiliation of entities that exist to conduct the Sport and related Squash activities. These entities include without limitation associations, clubs, centres and private providers.

2.3.2 All entities delivering and/or conducting the Sport in Australia are entitled to be affiliated to a State & Territory Member (in accordance with clause 2.3.4)

2.3.3 The categories of Affiliation are:

- i. **Clubs (0-4 Courts):** for clubs & centres with 0-4 courts
- ii. **Clubs (5-9 Courts):** for clubs & centres with 5-9 courts
- iii. **Clubs (10+ Courts):** for clubs & centres with 10+courts
- iv. **Other:** for Squash organisations that don't operate a club or centre but undertake Squash-related activities.



2.3.4 The Affiliation requirements under this Policy include:

- i. Affiliation is required to be renewed on an annual basis (from 1<sup>st</sup> July each year)
- ii. Mandatory use of the MySquashAUS platform for registration of all subsequent members
- iii. Mandatory use of the MySquashAUS platform for all sanctioned competitions
- iv. Affiliation will not be finalised until:
  - a. All online mandatory details have been completed.
  - b. Annual affiliation fee received in full; and
  - c. All outstanding debts or disciplinary actions are resolved.

2.3.5 The benefits and permissions attached to affiliation at a national level include, as per below and are subject to change/update on an annual basis ([click here](#))

## 2.4 Individual membership

2.4.1 Individual membership refers to natural persons who wish to be registered with an affiliated entity in a designated category of membership and therefore entitled to receive membership of their State & Territory Member and SqA.

2.4.2 All people involved in or associated with the Sport in Australia are required to be registered with an affiliated entity in one of the categories referred to in clause 2.4.3.

2.4.3 The categories of individual membership of State & Territory Member Members are:

- i. **COMPETE:** Membership for the senior & junior player that competes at all levels of the game: International, PSA, National, State & Local. With this membership, players are issued with a competition license that enables participation in competitions at all levels of the game. Membership also entitles the player to an SqA ranking (Juniors) & rating (Junior & Senior).
- ii. **LOCAL:** Membership for the senior & junior player that plays at the State & Local level of the game e.g. State Graded competition, club pennant, leagues, Masters etc. With this membership, players are issued with a competition license that enables participation in local competitions. Membership also entitles the player to an SqA ranking (Juniors) & rating (Junior & Senior).





## 3. MEMBERSHIP AND AFFILIATION RULES

### 3.1 Membership / Affiliation Term

- 3.1.1 Membership of, and affiliation to SqA and State & Territory Members is valid for a period of up to 12 months (1<sup>st</sup> July – 30<sup>th</sup> June each year).
- 3.1.2 An affiliate may set the membership registration period for their individual members for any length of term, not exceeding 12 months.
- 3.1.3 Regardless of the membership term set by the affiliate, an individual member must pay the National / State & Territory capitation fees once per financial year:

*For example, an Affiliated Club may require an Individual member to register separately for the summer and winter pennants. An individual member would only be required to pay the National/State & Territory capitation portion of the registration fee once per year, regardless of how many times they register for competitions in that in that year.*

- 3.1.4 New memberships received from the 1<sup>st</sup> May in each year will be registered for the subsequent membership year.

*For example, a new participant to Squash completes their membership on 23<sup>rd</sup> May 2024. This membership would be recognised in the FY25 membership year and be valid until 30<sup>th</sup> June 2025.*

### 3.2 Age

- 3.2.1 Membership is available to individuals of all ages.

### 3.3 Retention of Membership

- 3.3.1 In order for an individual to maintain their membership, they must renew their membership with the relevant State & Territory Member or affiliated entity annually, by completing the online registration and online payment through the MySquashAUS platform by no later than 31<sup>st</sup> July each year.
- 3.3.2 An individual's membership may be terminated in the following situations;
  - i. If not renewed following the conclusion of the membership term;
  - ii. Upon notification of death;
  - iii. In accordance with the application of the [SqA Conduct and Disciplinary Policy](#); and
  - iv. In any other circumstance or for any other reason prescribed in the constitution or rules of the State & Territory Member or affiliated body.



### **3.4 Registration for Border Associations/Affiliated Clubs**

- 3.4.1 An affiliated entity must only seek membership/affiliation from the State & Territory Member (or, where applicable, the Associations) that governs the geographic area of their primary registered address.
- 3.4.2 For the purpose of clause 3.4.1, if the primary registered address is within 50 kilometres of a State Border, the entity may elect to affiliate to one of the bordering State & Territory Members.
- 3.4.3 The bordering Affiliate must seek approval from both State & Territory Members before any terms of affiliation are agreed to.
- 3.4.4 Upon confirmation as per 3.4.3, the entity becomes bound by the rules and requirements of that State & Territory Member.

### **3.5 International Players**

- 3.5.1 International Player requirements under this Policy include:
  - i. International Player Membership is required to be completed on an annual basis (1st July – 30<sup>th</sup> June each year).
  - ii. Membership will not be finalised until:
    - All online mandatory details have been completed;
    - If applicable, annual membership fee received in full (including SqA and State & Territory Membership fees and levies); and
    - All outstanding debts or disciplinary actions are resolved

### **3.6. Gender Separation**

- 3.6.1. For single-sex community competitions (i.e. non representative competitions delivered and managed by local clubs or associations), individuals can participate in the competition which best reflects their gender identity. This is in accordance with the Sex Discrimination Act 1984 (Cth) and other related state and territory laws, which protects people against discrimination in sport based on gender identity, unless an exemption is permitted by the Australian Human Rights Commission. Please refer to the [SqA LGBTQ Inclusion Policy](#) for more information relating to this.
- 3.6.2. For mixed-gender community competitions, individuals can participate in a manner which best reflects their gender identity. Rules for mixed-gender competitions will be applied based on gender identity.
- 3.6.3. For clarity, 'community squash competitions' applies to any competition, league or event outside of a WSF or PSA sanctioned event or an elite or sub- elite competition.

## **4. MEMBERSHIP AND AFFILIATION REGISTRATION PROCESS**

### **4.1 Mandatory use**

- 4.1.1 A register of members of all categories and types must be kept and maintained within the MySquashAUS Platform





- 4.1.2 All individual members and affiliated entities to whom this Policy applies must use the MySquashAUS Platform for the registration of members.
- 4.1.3 SqA, State & Territory Member and Affiliated entity participant/member registrations must be gender inclusive and align with the ACON's recommended sexuality and gender indicators.

#### **4.2 Data ownership**

- 4.2.1 Individuals maintain ownership of their own personal information at all times. SqA owns the database collection of sport data used only in such ways as permitted by the SqA Privacy Policy.
- 4.2.2 SqA is bound by its applicable Privacy Policy in relation to information sharing.
- 4.2.3 Every entity and person bound by this Policy acknowledges that SqA and State & Territory Members may conduct random audits of membership and affiliation records and the accuracy of input data.
- 4.2.4 Individual members and affiliated groups have the right to request a copy of the information held specific to themselves only, in accordance with SqA's Privacy Policy.

#### **4.3 Accuracy and duplication**

- 4.3.1 Every entity and person bound by this Policy is responsible for the accurate input and maintenance, security and appropriate use of data and records within the MySquashAUS Platform.
- 4.3.2 All parties are required to use all reasonable endeavours to ensure data is not duplicated within the database.
- 4.3.3 In the event of a change of details input into the MySquashAUS Platform throughout the membership year, it is the responsibility of the individual/entity to update the change in the database.

## **5. MEMBERSHIP AND AFFILIATION FEES**

### **5.1 National Club Affiliation Fees**

- 5.1.1 Each affiliate must pay an annual affiliation fee as set by SqA and the relevant State & Territory Member through the MySquashAUS platform.
- 5.1.2 It is a requirement of an entity's affiliation that it registers every individual member.
- 5.1.3 National affiliation fees are non-refundable
- 5.1.4 The national individual membership fees as at 1<sup>st</sup> July 2024 are as follows:

<b>Membership Category</b>	<b>Fee (ex GST)</b>
Club (0-4 Courts)	\$125
Club (5-9 Courts)	\$150
Club (10+ Courts)	\$175



Other	\$75
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- 5.1.5 National Club affiliation fees will be reviewed on an annual basis as set by 1<sup>st</sup> May each year by the SqA Board in consultation with State & Territory Members.
- 5.1.6 In order for an affiliate to maintain their membership, they must renew their membership annually, by completing the online registration and online payment through the MySquashAUS platform by no later than 31<sup>st</sup> July each year.

## 5.2 National Membership model

- 5.2.1 Membership Fees means the mandatory fee included in a membership category.
- 5.2.2 Membership in all States & Territories is individualised on a per-member basis.
- 5.2.3 All registered individual members must pay the applicable membership fee (in accordance with clause 5.2.6) per their registered membership category.
- 5.2.4 National and State & Territory membership fees are paid as a mandatory component of an individual's membership, which must be paid electronically through the MySquashAUS platform. By virtue of the automated financial system in the MySquashAUS platform, membership fees set by each hierarchy entity. (i.e. National, State, Association, Club) are split and paid direct to the corresponding entity. No party will hold funds on behalf of another entity.
- 5.2.5 National membership fees are non-refundable.
- 5.2.6 National membership fees will be reviewed on an annual basis as set by 1<sup>st</sup> May each year in consultation with State & Territory Members.
- 5.2.7 The national individual membership fees as at 1<sup>st</sup> July 2024 are as follows:

Membership Category	Fee (ex GST)
Compete	Senior: \$45; Junior: \$35
Local	Senior: \$25; Junior : \$15
Lifestyle	\$10
Support	\$10
Digital	\$0

## 5.3 Refunds

- 5.3.1 Acknowledging that memberships (including Individual and Affiliate Memberships) include State & Territory and National components, the below refers to SqA components. States & Territories and Clubs may have additional refund policies in their respective terms and conditions.
- 5.3.2 With respect to the SqA component, in all circumstances the national fee is non-refundable, unless in the event of technology



malfunction.

- 5.3.3 In the event that a member has NOT participated in training or playing due to illness or injury, a full refund will be issued.
- 5.3.4 In the circumstances listed, but not limited to below, 100% of the membership/affiliate fees will be retained;
- The Member/Affiliate has participated in training or playing, and then elects to cancel their Membership due to injury or for any other reason.
  - The Member elects to downgrade their level of Membership.
  - The Member/Affiliate changes their mind and no longer wishes to participate in the sport.

