

# Add your event to the Australian Sailing calendar

Clubs and Classes can share major events to the [Australian Sailing Event Calendar](#)

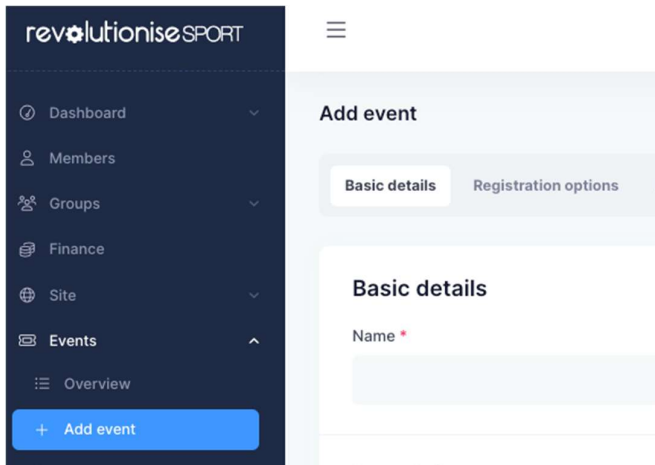
The event must meet the following criteria:

- The event must be Organised by an Australian Sailing affiliated club
- The event must be a major regatta, for example a state, national or world championship or a regatta inviting entries from sailors outside your club.
- You do not need to share Discover Sailing Centre courses here, they are automatically added to the national [Course Finder](#) and the [Discover Sailing website](#)

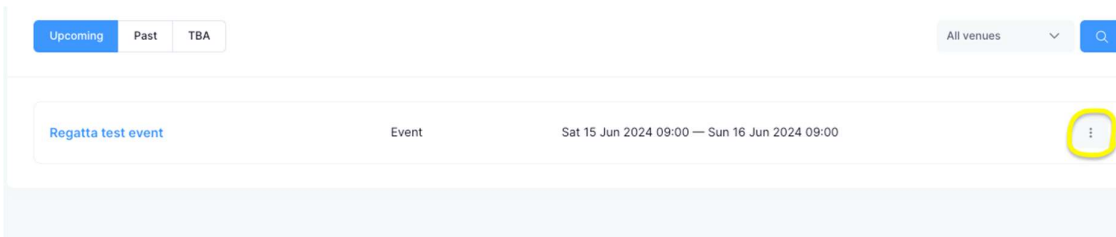
## How to share your event to the Australian Sailing Event Calendar

The following steps outline how to share an event to the national calendar via your Club or Class revSPORT portal

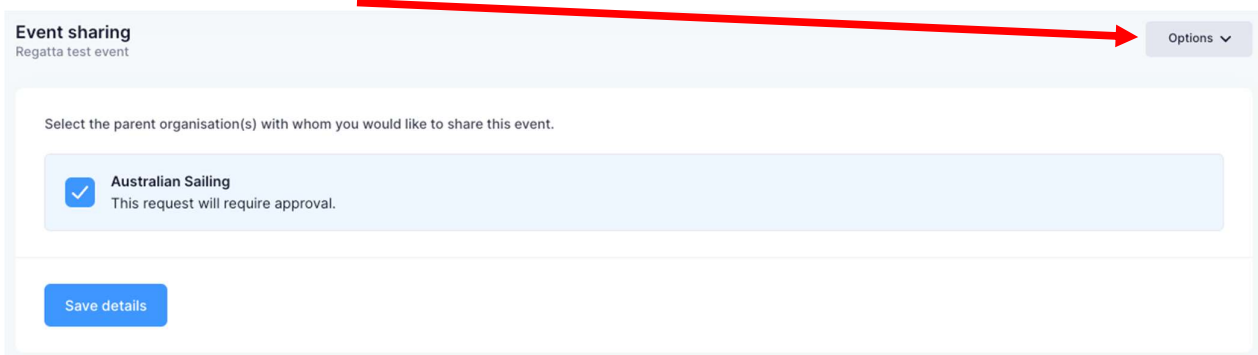
1. Log in to your revSPORT portal
2. click **EVENTS** in the left-hand menu
3. Click + **ADD EVENT** to create the event.
4. Please include your state/territory at the start of the event name, to help people find it  
e.g. NSW – Annual Summer Regatta



5. If the event is already added, find the event you want to share.
6. Click on the three dots on the righthand side and select View.



7. Select the **OPTIONS** dropdown menu on the right side and select **EVENT SHARING**



The approval process is a manual process within Australian Sailing, so it may take a few days.

If you need your event added urgently or have any questions, please contact the [National Event Manager](#)