# Items to Note – 1040 Individual: Drake to Lacerte



The main purpose of this conversion is to get your data ready for the following tax year. Therefore, viewing a Form 1040 or business equivalent form will not display the same results that had been filed. Some of the data is also placed in input fields that appear to be incorrect but are used as place holders. When the return has been proforma'd to the following year, these amounts will go to the correct input fields.

For the Individual program, additional data will be converted to help fill out an organizer. (An organizer is a questionnaire given to the client to help "organize" information for the following tax year.) Information such as wages on a W2 are converted to help fill out the prior year amounts for an organizer. This will result in Form 1040 looking similar but not identical to what was filed during the tax year. Again, viewing a Form 1040 will not display the same results that were filed with your other program.

Number of Assets - The conversion program converts a maximum of 2,500 assets.

During the conversion process, the following Form 1040 carryover information will NOT be converted to your 2021 Lacerte data files. To ensure your calculated carryover data is transferred (via the Proforma process) to the 2022 Lacerte Tax program, manually enter these items in your 2022 converted data files, once the Proforma process of transferring from 2021 to 2022 is complete.

- Suspended losses (Passive & Non-Passive) from Schedules: C, E, F, K-1 Par, K-1 Scorp, K-1 Fid.
- Capital Loss Carryovers & Net Sections 1231 Loss carryovers.
- Penalty Calculation: 2021 Tax Liability & AGI
- NOL's
- Foreign Tax Credit Carryovers
- Business Use of Home Carryovers
- Adoption Credit Carryovers
- Charitable Contribution Carryovers
- All IRA basis carryover amounts
- · State Tax Refund Carryovers
- All State related Carryover items
- Overpayment applied to 2022
- All General Business Credit Carryovers
- Form 8801 Carryover items
- · Investment Interest Carryovers
- · Installment Sale Information
- Any estimated tax payments made for 2022

**NOTES:** Be sure to pay close attention to the Depreciation area of the conversion. Also, please note that we were NOT able to convert the Prior Year Summary area, and we don't expect you to manually re-enter this information. (The conversion process is a one-year process, so you will have a Prior Year Summary in subsequent years, but not in the year of the conversion).

Items noted in RED do not convert and will require manual input. The note will provide the input screen number in Lacerte where to enter the amount.



# Client Information Screen 1

Filing Status

**Taxpayer Information** 

Spouse Information

Dependency Status

**Blind Designation** 

**Taxpayer Authentication** 

Spouse Authentication

#### **Dependent Information Input Screen 2**

**Dependent Information** 

Required Dependent Information: Claiming Dependent Exemption, EIC Qualifications, Dependent Child Care, Dependent with ITIN (Special Circumstances)

### Miscellaneous Information/Direct Deposit Input Screen 3

Presidential Campaign

**Designee Information** 

Financial Institution Information

Electronic Payment

#### **Estimated Tax Payments Input Screen 6**

Overpayment applied

Estimated tax payments (vouchers 1 - 4)

# Current Year Estimates/W-4 Input Screen 7

Apply Overpayment to Next Year

Estimate options

W-4 - Taxpayer, Spouse or both

1=claim an allowance for yourself, 2=suppress

1=meet condition for additional allowance, 2=suppress

1=claim spouse, 2=suppress

W-4 taxpayer: 1=single, 2=married, 3=married but withhold at single rate

#### Penalties & Interest (2210) Input Screen 8

Form 2210 options

1=Form 2210F

#### Wages, Salaries, Tips Input Screen 10

Wages, salaries and other related Information

Employer information

Employee information (if different)

#### Interest Income Input Screen 11

1099-Int information

Seller-Financed Mortgage - Information needed

Name of Foreign County

Foreign Taxes Paid

Interest in our authority over foreign account

Name of foreign country (if TDF 90-22.1 required)

Grantor/transferor/distribution from foreign trust



#### **Dividend Income Input Screen 12**

1099-Div which includes ordinary dividends, cap gain dist., tax-exempt bonds, taxes withheld Information on Foreign Taxes

Category of income

#### Pensions, IRA Distributions/Roth Other Deferrals Input Screen 13.1

Pension, IRA Distributions Information from 1099R Traditional/Sep/Simple IRA Report on Form 8606 Disability Payments

#### **Gambling Winnings Input Screen 13.2**

Gambling Winnings
Payer Information
Recipient Information

### Miscellaneous Income Input Screen 14.1

Social Security Benefits (SSA-1099 box 5)

Medicare premiums paid

Lump-sum election for SS benefits (taxpayer & spouse)

Tier 1 RR benefits (taxpayer & spouse)

Income subject to self-employment tax (taxpayer & spouse)

Alimony Received (taxpayer & spouse)

Taxable scholarships and fellowships (taxpayer & spouse)

Income subject to self-employment tax (taxpayer & spouse)

Other Income (taxpayer & spouse)

Federal income tax withheld (not reported elsewhere)

Payer Information, including state

Recipient information (if different)

Account number

FATCA filing requirement

### State / Local Tax Refunds / Unemployment Compensation (1099-G) Input Screen 14.2

Income tax refunds, if itemized last year (taxpayer & spouse)

Payer Information

Spouse

Total Received

Unemployment Compensation: Total received State/Local: Income Tax Refunds, Credits, or Offsets

Taxable Grants: Federal taxable amount

Federal income tax withheld Agriculture Payments

State Income Tax Withheld

Payer's state identification number

# Business Income (Schedule C) Input Screen 16

Principal business/profession & Business Code

**Employer ID Number** 

Business Name & Address

Foreign Address

Accounting Method

Inventory Method



#### Business Income (Schedule C) Input Screen 16 (continued)

1=Spouse, 2=Joint

Schedule C-EZ: 1=When Applicable, 2=Suppress

Gross Receipts and Sales

Returns and Allowances

Other Income

Inventory at beginning of the year

**Purchases** 

Cost of labor

Materials and supplies

Other cost

Inventory at the end of the year

Advertising

Car and truck expenses

Commissions

Contract labor

Employee benefit programs

Insurance (other than health)

Interest: mortgage - banks, etc. (1098)

Interest: other

Legal and professional

Office expenses

Pension and profit sharing plans: Contributions Rent or Lease: Vehicles, machinery, equipment

Rent or Lease: Other

Repairs Supplies

Real estate taxes

Travel

Meals and entertainment in full

Utilities

Wages: Total wages Other Expenses Clergy Sch C checkbox

# Disposition (Schedule D, 4797, Etc.) Input Screen 17

# (Please note, we only convert 8824 and some 6252 transactions)

Description of Property

**Date Acquired** 

Date Sold

1=Taxpayer, 2=Spouse, Blank=Joint

Sales Price

Prior Year Installment Sale: Gross Profit Ratio

Prior Years' Payments

Ordinary Income (-1 if None, Triggers 4797) Like-kind Property Received: Description

Like-kind Property Received: Date Property Identified & Received

Related Party Information



**Does Not Covert: Input Screen 17** 

Any capital loss carryovers that are to be carried over to the future year will need to be entered manually

#### Rental & Royalty Income (Schedule E) Input Screen 18

Description of property & Address

Foreign address

Type of Property

1=Spouse, 2=Joint

Qualified joint venture

Nonpassive activity

Real estate professional

Rents or Royalties Received

Advertising

Auto and Travel

Cleaning and maintenance

Commissions

Insurance [except PMI]

Legal and professional fees

Management fees

Interest: Mortgage - banks, etc. (1098)

Interest: Other Repairs Supplies

Taxes: Real estate

Utilities

Other Expenses

#### **Does Not Covert: Input Screen 18**

Carryover Losses will need to be entered manually

### Farm Income (Schedule F / Form 4835) Input Screen 19

Farm description

EIN

Farm general information

1=Spouse, 2=Joint

Did Not Materially participate (Sch F only)

Real estate professional (4835 only)

Delete this year, delete next year

Cash Method: Sale of livestock and other resale items
Cash Method: Cost or basis livestock or other resale items

Cash Method: Sales of products raised

Accrual Method: Sales of livestock, produce, etc.
Accrual Method: Cost of livestock, etc purchased
Accrual Method: Ending inventory of livestock, etc.

Total & Taxable cooperative distributions

Total & Taxable agricultural program payments Commodity credit loans reported under election

Total & Taxable commodity credit loans forfeited or repaid

Total & Taxable crop insurance proceeds received in current year

Taxable crop insurance proceeds deferred from prior year



## Farm Income (Schedule F / Form 4835) Input Screen 19 (continued)

Custom hire income

Other income

Car and truck expenses

Chemicals

Conservation Expenses: Current year

Custom hire (machine work) Employee benefit programs

Feed purchased

Fertilizers and lime

Freight and trucking

Gasoline, fuel, oil

Insurance (other than health)

Interest: Mortgage - Banks, etc (1098)

Interest: Other Labor hired

Pension and Profit Sharing Plans: Contributions Rent or Lease: Vehicles, machinery, equipment Rent or Lease: Other (land, animals, etc.)

Repairs and maintenance Seeds and plants purchased Storage and warehousing Supplies purchased

Taxes

Utilities

Veterinary, breeding, and medicine

Other expenses

**Does Not Covert: Input Screen 19** 

Beginning and Ending Inventory (if Accrual Method) will need to be entered manually

Carryover Losses will need to be entered manually

#### Partnership Information Passthrough Input Screen 20.1

Name of Partnership, Address & EIN

Publicly traded partnership

Foreign partnership

1=Spouse, 2=Joint

Not a passive activity

Actively participated in real estate

Real estate professional

#### **Does Not Covert: Input Screen 20**

Carryover Losses will need to be entered manually

## S Corporation Information Passthrough Input Screen 20.2

Name of S corporation, Address & EIN

1= Spouse, 2=Joint

Not a passive activity

Actively participated in real estate

Real estate professional



Does Not Covert: Input Screen 20

Carryover Losses will need to be entered manually

#### Estate and Trust Information Passthrough K-1 Input Screen 20.3

Name of estate or trust, EIN & Address

1=Spouse, 2=Joint

Not a passive activity

Actively participated in real estate

Real estate professional

**Does Not Covert: Input Screen 20** 

Carryover Losses will need to be entered manually

#### **REMIC Information Passthrough K-1 Input Screen 20.4**

**REMIC Information** 

Name of REMIC & EIN

1=Spouse, 2=Joint

#### **Depreciation (4562) Input Screen 22**

All taxpayer activities are within Gulf Opportunity Zone

**Description of Property** 

Form

Activity Name or Number

Date Placed in Service

Gulf Opportunity Zone Asset

Special Depreciation Allowance

Cost or Basis

Current Section 179 Expense

Method

Life or Class Life (Recovery Period Automatic)

1=Half-Year, 2=Mid-Quarter (1st Year Automatic) \*

**Amortization Code Section** 

Current Special Depreciation Allowance (-1 if None)

Current Depreciation (-1 if none)

Prior Section 179 Expense

Prior Special Depreciation Allowance

Prior Depreciation / Amortization

Salvage Value

AMT: Class Life (post-1986)

AMT: Prior Depreciation (MACRS only)

Book Depreciation: Method

Book Depreciation: Life or Class Life (Recovery Period Automatic)

Book Depreciation: Current Depreciation (-1 if none)

Book Depreciation: Prior Depreciation Book Depreciation: Salvage Value

State Depreciation: Current Section 179 Expense

State Depreciation: Method

State Depreciation: Life or Class Life (Recovery Period Automatic)
State Depreciation: Current Special Depreciation Allowance (-1 if None)

State Depreciation: Current Depreciation (-1 if none)



#### Depreciation (4562) Input Screen 22 (continued)

State Depreciation: Prior Section 179 Expense

State Depreciation: Prior Special Depreciation Allowance State Depreciation: Prior Depreciation / Amortization

State Depreciation: Salvage Value Percentage of Business Use

1=IRS tables, 2=DB/SL Formula (MACRS only)

Qualified Indian Reservation Property

Listed Property

Date Sold or Disposed of (m/d/y or -m/d/y)

Sales Price (-1 if None)

Expenses of Sale

\* 1=half-year; 2=mid-qtr - The conversion defaults to half-year for all assets unless you use the override.

Note: You should print the current year Drake Depreciation Schedules when reviewing the accuracy of the depreciation conversion.

#### Adjustments to Income Input Screen 24

IRA Contributions (taxpayer & spouse)

1=covered by employer plan, 2=not covered

8606: 1=not filing with Form 1040, 2=force

Roth IRA Contributions (taxpayer & spouse)

Basis in Roth contributions as of 12/31/13 (taxpayer & spouse)

Basis in Roth conversions as of 12/31/13 (taxpayer & spouse)

Total qualified student loan interest paid (taxpayer & spouse)

Alimony (Taxpayer & Spouse) - Recipients Name, SSN, & Amount Paid

Other Adjustments

#### **Itemized Deductions Input Screen 25**

Breakdown of Medical Expenses

Taxes

Home Mortgage Interest on Form 1098

Home Mortgage Interest Not on Form 1098: Information needed.

Points Not on Form 1098

Investment Interest

Cash Contributions

Miscellaneous Deductions (2%)

### Business Use of Home (8829) Input Screen 29

Form & Activity number

Business Use Area, Total Area of Home

Day Care Facilities Information

**Direct Expenses** 

Indirect Expenses

#### Vehicle / Employee Business Expense (2106) Input Screen 30

Occupation, if Different from Form 1040

General Information Needed

Date Placed in Service (m/d/y)

Total Mileage, Business Mileage, Total Commuting Mileage and Average Daily Round-Trip Commute

Business Income and Expenses

Reimbursements

Listed Property Information

Automobile Expenses



#### Foreign Income Exclusion (2555) Input Screen 31

Spouse

Taxpayer or Spouse - Address

Employer - Name, Address US and/or Foreign

Type

Enter last year (After '81) Form 2555 was filed

Type of exclusion revoked

Tax year revocation was effective

Country of citizenship (if not U.S.)

City and country of separate foreign address

Number of days during tax year of separate foreign address

Tax home(s) during tax year

Date tax home(s) were established

Form 2555-EZ: 1=When Applicable, 2=Suppress

Travel - Date Arrived, Date Left, Days in US on Business and Income Earned in US

Beginning & Ending date for bona fide residence

Living quarters in foreign country

Relationship (if applicable) (Family Living Abroad)

Period family living abroad (if applicable)

Submitted statement of non-residency to country where claiming bona fide residence

Required to pay income tax to country of bona fide residence

Contractual terms relating to length of employment abroad

Type of visa you entered foreign county under

Explanation why visa limited stay or employment in country

Address of home in U.S. maintained while living abroad

US home rented

Names of occupants in U.S. home (if applicable

Relationship (of occupants in U.S. home)

Physical Presence Test - Beginning date & Ending date

Principal country of employment

Qualified housing expenses

Location

Foreign Wages, tips, other compensation

Home (lodging)

Meals

Car

Other properties/facilities

Cost of living & overseas differential

Family

Education

Home leave

Other purposes

Other foreign income

Business (including farming) or professional

Partnership name and income

## HSA/MSA/LTC Contracts (8853) Input Screen 32

HSA (8889) Type of coverage: 1=Self-Only, 2=Family

LTC (8853) Name of insured & SSN

Other individuals received payments for insured



#### Dependent Care Credit (2441) Input Screen 33

Persons Qualifying for Dependent Care Credit - Name & SSN, Expenses

Forfeited expenses in 2013

Organizations Providing Dependent Care

Organization/Person Providing Care - SSN/EIN, Name, Address, Amount Paid

Identification number is SSN (EF only)

#### **General Business & Vehicle Credits Input Screen 34**

Small Employer Health (8941) - Employee Name or ID

Small Employer Health (8941) - Wages Paid

Market Identifier

Filed Form 8941 check box

# **Does Not Covert: Input Screen 34**

Any credits from form 3800 that are to be carried over to the future year will need to be entered manually

#### Foreign Tax Credit (1116) Input Screen 35

Resident of (name of country)

Name of foreign country

Category of income

Other foreign source income

Other deductions

Itemized deductions not directly allocable

#### Adoption Credit (8839) Input Screen 37

Name, ID, and Date of Birth

Born before 1994 and was disabled

Special needs child

Foreign child

Prior Year: Limited qualified adoption expenses Prior Year: Limited employer provided benefits

#### EIC, Residential Energy, Other Credits Screen 38.2

Residential Energy Credits (5695) - Qualified fuel cell installed, Credit claimed in 2006-2021, Exterior window costs

Mortgage Credit Certificate: Name of issuer Mortgage Credit Certificate: Certificate number

Mortgage Credit Certificate: Issue date

Mortgage Credit Certificate: Interest paid on certified indebtedness

Mortgage Credit Certificate: Certificate credit rate

# Household Employment Taxes (Schedule H) Input Screen 42

NOTE: Only one copy will convert Employer identification number

1=Spouse, 2=Joint

Paid any one employee cash wages of \$1,800 or more

Withheld federal income tax for household employee

Total cash wages subject to Social Security taxes

Total cash wages subject to Medicare taxes

Federal income tax withheld

Paid Total cash Wages of \$1,000 or More in Any Calendar Quarter of 2nd Preceding Year or Prior Year



#### Household Employment Taxes (Schedule H) Input Screen 42 (continued)

Total cash wages subject to FUTA tax

Paid unemployment contributions to only one state

Paid all state unemployment contributions by 4/15/YY

All wages taxable for FUTA were also taxable for state unemployment

Name of state (primary & secondary where unemployment is paid)

#### Tax for Children Under 18 (8615) Input Screen 43

Parent's Name and SSN

# Parent's Election to Report Child's Income Input Screen 44

Child's Name and SSN

Banks, credit unions, etc

Total municipal bonds

Nominee distribution

Accrued interest

OID adjustment

ABP adjustment

Interest in or authority over foreign account

Name of foreign country

Grantor/Transferor or Received Distribution from Foreign Trust

Post 8/7/86 private activity bond interest

Total ordinary dividends

Total capital gain distributions

Nominee: Ordinary dividends

Nominee: Capital gain distributions

#### Other Taxes Input Screen 45

Exempt and filed Form 4361 (taxpayer & spouse)

Exempt and Filed Form 4029 (taxpayer & spouse)

1=force Schedule SE, 2=when applicable

Form 8960: Election made under Section 14.144-10g

#### Injured Claim and Allocation (8379) Input Screen 71

Injured Spouse: 1=Taxpayer, 2=Spouse

Refund Check Payable to Injured Only

Main home was in a community property state

Name of community property state(s)



## Client Information Input Screen 1

Partnership General Information

Fiscal Year End

Date Business Began

**Business Code** 

**Business Activity** 

Product or Service

Accounting Method

Type of Entity

Partner's Capital Accounts

#### Invoice, Letter, Filing Instructions Input Screen 2.2

Prior Year Preparation Fee

K-1 Transmittal Letter Signature

#### Miscellaneous Information Input Screen 3

Type of Entity if "Other"

Allow Preparer / IRS Discussion

Preparer fee

Partner's capital accounts if "other"

#### Other Information (Schedule B) Input Screen 5

Type of Entity

Partnership file Form 8893 or an election statement under section 6231(a)(1)(B)(ii)

Partnership is a Publicly Traded Partnership

Partnership has Interest in a Foreign Bank Account

Name of Foreign Country

Partnership is a Grantor of a Foreign Trust

Partnership is Making, or has in Effect, a Section 754 Election

Tax Matters Partner Number

#### Partner Information Input Screen 7

Partner Information

Type of Entity

Final K-1

Nominee

General Partner or LLC Manager

Foreign Partner

#### Partner Percentages Input Screen 8

Profit Sharing – Beginning & Ending Override

Loss Sharing - Beginning & Ending Override

Ownership of Capital - Beginning & Ending Override

Preparer should verify the converted amounts are correct as we do not convert calculated values.

# Income Input Screen 10

Other Income

#### Cost of Goods Sold (1125-A) Input Screen 11

Additional Section 263A Costs

Other Cost

**Ending Inventory** 

Inventory Method

LIFO Inventory Method Adopted

Rules of Section 263a Apply



#### Farm Income (Schedule F / Form 4835) Input Screen 12

Principal Product

Agricultural Activity Code

Accounting Method

Actively participated

Accrual Method: Ending Inventory of Livestock, Etc.

Other Income

Other Expenses

Delete this year, delete next year

**Does Not Covert: Input Screen 12** 

Beginning and Ending Inventory (if Accrual Method) will need to be entered manually

#### **Deductions Input Screen 13**

Other Taxes
Other Deductions

#### Depreciation (4562) Input Screen 14

**Description of Property** 

Form

Activity Name or Number (e.g., 3=3rd rental)

Date Placed in Service

Gulf Opportunity Zone Asset: 1=Yes, 2=No

Cost or Basis

Current Section 179 Expense

Method

Life or Class Life (Recovery Period Automatic)

1=Half-Year, 2=Mid-Quarter (1st Year Automatic)

**Amortization Code Section** 

Current Special Depreciation Allowance (-1 if None)

Current Depreciation (-1 if none)

Prior Section 179 Expense

Prior Special Depreciation Allowance

Prior Depreciation / Amortization

Salvage Value

State Depreciation: Current Section 179 Expense

State Depreciation: Method

State Depreciation: Life or Class Life (Recovery Period Automatic)

State Depreciation: Current Special Depreciation Allowance (-1 if None)

State Depreciation: Current Depreciation (-1 if none)

State Depreciation: Prior Depreciation / Amortization

State Depreciation: Prior Section 179 Expense

State Depreciation: Prior Special Depreciation Allowance

State Depreciation: Salvage Value

Book Depreciation: Method

Book Depreciation: Life or Class Life (Recovery Period Automatic)

Book Depreciation: Current Depreciation (-1 if none)

Book Depreciation: Prior Depreciation Book Depreciation: Salvage Value

Date Sold or Disposed of

Sales Price (-1 if None)

Expenses of Sale

Note: You should print the 2012 Drake Depreciation Schedules when reviewing the accuracy of the Depreciation Conversion.



#### Rental Real Estate Activities (Form 8825) Input Screen 17

Include Income/Loss in Self-Employment Calc. Kind of Property & Address Type of Property Other Expenses

#### Other Rental Activities (Schedule K) Input Screen 18

Kind of Property
Location of Property
Other Expenses
Disposed of in current year

**Description of Property** 

Relationship to Taxpayer

#### Dispositions (Schedule D, 4797, etc.) Input Screen 19

#### (Please note, we only convert 8824 and some 6252 transactions)

Date Acquired & Date Sold
Prior Year Installment Sale: Prior Years' Payments
Ordinary Income (-1 if None, Triggers 4797)
Like-kind Property Received: Description
Like-kind Property Received: Date Property Identified & Received
Related Party: Name of Related Party, Address & ID Number

Does Not Covert: Input Screen 19

Any capital loss carryovers that are to be carried over to the future year will need to be entered manually

#### Increasing Research Credit (6765) Input Screen 20

Use Alternative Simplified Credit (Section B) Elect reduced credit (Section 280C)

# Low-Income Housing Credit (8609) Input Screen 21

Address of Building
Maximum credit allowable
42(j)(5) Partnership
Partnership Does Not Have Form 8609
Building Qualified as Part of Low-Income Housing Project: 1=Yes, 2=No
Imputed Basis of Zero
Decrease in qualified basis
Number of Low-Income Units
Total Number of Units
Low-Income Floor Space
Total Floor Space

#### Energy Efficient Appliance Credit (8909) Input Screen 20

Dishwashers Produced: Current Year Types A, B, and C Clothes Washers Produced: Current Year Type A, Type B Refrigerators Produced: Current Year Type A, Type B

# Small Employer Health Insurance Premiums Credit (8941) Input Screen 20

Employer Identifier (ID) Wages Paid EIN Eligible to claim credit



#### Credit to Holder of Tax Credit Bonds (8912) Input Screen 20

Bond Issuer EIN Bond Issuer's Name Unique Identifier

#### Low-Income Housing Credit (Continued) Input Screen 21

Maximum Housing Credit Available from Form 8609, Part I, Line 1b

#### Other Schedule K Items Input Screen 22

Other portfolio income (Loss)

Other Income (Loss)

Section 59(e)(2) expenditures

Other Deductions

Rental Real Estate Credits

Other Rental Credits

Other Credits

Name of Foreign Country or U.S. Possession

Foreign Gross Income Sourced at Partner Level – Listed Category (Other)

Deductions Allocated and Apportioned at Partner Level – Listed Category (Other)

Global Supplemental Information for Schedule K-1

Reduction in Taxes

Other Foreign Transactions

Other AMT Items

Other Items (Line 20F, 20Y)

#### Passthrough Entity K-1 Information Input Screen 23

Name of K-1 Entity, EIN, Address

Blank=Partnership, 1=Fiduciary, 2=REMIC

Blank=Passive, 1=Nonpassive, 2=PTP, 3=N/A

Other Income (Loss)

Other Deductions

Other Credits

Other Information

#### Balance Sheet (Assets)-Beginning & Ending Amounts Input Screen 24

Cash

Trade Notes and Accounts Receivable

Less Allowance for Bad Debts

Inventories, if Different From Screen 10

U.S. Government Obligations

Tax-Exempt Securities

Other Current Assets (from SCH2)

Loans to Partners

Mortgage and Real Estate Loans

Other Investments (from SCH2)

**Buildings and Other Depreciable Assets** 

Less Accumulated Depreciation

Depletable Assets

Less Accumulated Depletion

Land (Net of Any Amortization)

Intangible Assets

Less Accumulated Amortization

Other Assets (from SCH2)



#### Balance Sheet (Liabilities & Capital)-Beginning & Ending Amounts Input Screen 24

Accounts Payable

Mortgages, Notes, Bonds, Payable - Current Year

Other Current Liabilities (from SCH2)

All Nonrecourse Loans

Mortgages, Notes, Bonds, Payable - Long-Term

Other Liabilities (from SCH2)

Loans from Partners

Balance Sheet Miscellaneous

1=Force Schedules L, M-1 and M-2 to print

#### Schedule M-1, M-3 Input Screen 27

Income on Sch. K Not Recorded on Books

Expenses on Books Not on Sch. K: Other

Income on Books Not on Sch. K: Other

Deductions on Sch. K Not Charged Against Book Inc: Other

Reportable Entity Partner

SSN/EIN

Ownership Percentage

Type of income statement prepared

Accounting standard used

Adjustment to reconcile income statement period to tax year of tax return

Other necessary reconciliation adjustments

Items Relating to Reportable Transactions (from SCH3)

Worthless Stock Losses (from SCH3)

Other Income/loss and expense/deduction items with no differences (from SCH3)

Other income/loss with differences (from SCH3)

Other items with no differences

Other items with differences (from SCH3)

### Schedule M-2 (Capital Account) Input Screen 28

Other Increases

Other Decreases

#### Schedule K-1 Supplemental Info. (All Partners) Input Screen 31

Partner K-1 Supplemental Information

#### Schedule K-1 Miscellaneous Information Input Screen 32

Final K-1: 1=Yes, 2=No

Partner is a retirement plan: 1=yes, 2=no

# Noncash Contributions (8283) Input Screen 50

Donee Name and Address

Donee EIN

#### Annual Return for Partnership W/H Tax (8804) Input Screen 55

Partnership Keeps Books Outside U.S. / Puerto Rico

Partnership is the withholding agent

Withholding Agent: Name, Address, Federal ID Number



#### Client Information Input Screen 1

Corporation Name Fiscal Year End 52/53 week **Business Code Business Activity** Product or Service

Accounting Method

Number of Shareholders

#### Officer Information Input Screen 2

Officer Information US & Foreign Address % of time devoted to business % of common stock owned % of preferred stock owned

#### Miscellaneous/Other Information Input Screen 4.1

Mark as Initial Return or Final or both Allow Preparer/IRS Discussion Qualified personal service corporation Nonqualified personal service corporation Consolidated return Percentage owned by foreign person

Foreign owner's country Parent Name & ID Number

Name of Bank

Direct deposit of refund

Routing Number & Depositor Account Number

Type of Account: 1=Checking, 2=Savings

#### Invoice, Letter, Filing Instructions Input Screen 5.1

Preparer Fee Salutation

### 20% or 50% Direct/Indirect Owners Input Screen 6

Owner General Information Country of citizenship/organization % of common stock owned % of constructively owned, if different % of preferred stock owned

#### 20% or 50% Direct/Indirect Owned Entities Input Screen 7

Federal Identification Number Country of incorporation/organization

# Controlled Groups (Schedule O) Input Screen 9

Type of controlled group Name & ID number

### **Estimated Tax Input Screen 10**

Overpayment Applied from Prior Year **Current Year Estimated Payments** Credit to Next Year Rounding



#### Penalties and Interest Input Screen 11

Large Corporation
Optional annualized methods

#### **Income Input Screen 13**

Interest income Other income

#### Cost of Goods Sold1125-A Input Screen 14

Additional Section 263A Costs Other Costs Ending Inventory Inventory Method Rules of Section 263A Apply

#### Dispositions (Schedule D, 4797, etc.) Input Screen 15

#### (Please note, we only convert 8824 and some 6252 transactions)

Description of Property
Date Acquired

Date Sold

Prior Year Installment Sale: Prior Years' Payments Ordinary Income (-1 if None, Triggers 4797) Like-kind Property Given Up: Description

Like-kind Property Given Up: Date Property Acquired & Transferred

Like-kind Property Received: Description

Like-kind Property Received: Date Property Identified & Received

Related Party Information

# Does Not Covert: Input Screen 15

Any capital loss carryovers that are to be carried over to the future year will need to be entered manually

#### K-1 Information Input Screen 16

Name of K-1 entity Employer identification number

#### Farm Activities Input Screen 17

Ending Inventory for accrual Specified Other Income Taxes Other Expenses

# Does Not Covert: Input Screen 17

Beginning and Ending Inventory (if Accrual Method) will need to be entered manually

# **Deductions Input Screen 20**

Cash Contributions
Other Deductions

### Depreciation (4562) Misc/Short Year Input Screen 21

All taxpayer activities are within Gulf Opportunity Zone
Description of Property
Form
Activity Name or Number (e.g., 3=3rd rental)
Date Placed in Service
Cost or Basis



#### Depreciation (4562) Misc/Short Year Input Screen 21 (continued)

Current Section 179 Expense

Method

Gulf Opportunity Zone Asset 1=yes 2=no

Special Depreciation Allowance 1=yes 2=no

Life or Class Life (Recovery Period Automatic)

1=Half-Year, 2=Mid-Quarter (1st Year Automatic)

Amortization Code Section

Current Special Depreciation Allowance (-1 if None)

Current Depreciation (-1 if none)

Prior Section 179 Expense

Prior Special Depreciation Allowance

Prior Depreciation / Amortization

Salvage Value

AMT: Class Life (post-1986)

AMT: Prior Depreciation (MACRS only)

State Depreciation: Current Section 179 Expense

State Depreciation: Method

State Depreciation: Life or Class Life (Recovery Period Automatic)

State Depreciation: Current Special Depreciation Allowance (-1 if None)

State Depreciation: Current Depreciation (-1 if none)

State Depreciation: Prior Section 179 Expense

State Depreciation: Prior Special Depreciation Allowance

State Depreciation: Prior Depreciation / Amortization

State Depreciation: Salvage Value

**Book Depreciation: Method** 

Book Depreciation: Life or Class Life (Recovery Period Automatic)

Book Depreciation: Current Depreciation (-1 if none)

Book Depreciation: Prior Depreciation Book Depreciation: Salvage Value

1=DB to SL if Greater (Non-recovery Property Only)

Percentage of Business Use Date Sold or Disposed of Sales Price (-1 if None)

Expenses of Sale

Note: You should print the current year Drake Depreciation Schedules when reviewing the accuracy of the Depreciation Conversion.

#### Noncash Contributions Input Screen 24

Donee: Name of charitable organization & Address

#### Increasing Research Activities (6765) Input Screen 28

Electing alternative simplified

Electing reduced credit (Section 280C)

Eligible small business

#### New Markets Credit (Form 8874) Input Screen 28

Community Development Entity: Name, Address & FEIN

Date of initial investment Qualified entity investment

#### Low Sulfur Diesel Fuel Production Credit (Form 8896) Input Screen 28

Total credits allowed in prior tax years

#### Qualified Railroad Track Maintenance Credit (Form 8900) Input Screen 28

Miles of track: Total owned or leased Miles of track: Assigned to taxpayer



## Energy Efficient Appliance Credit (Form 8909) Input Screen 28

Dishwashers produced (current year Types A, B & C) Clothes washers produced (current year Type A) Refrigerators produced (current year Types A & B)

#### Small Business Health Insurance 8941 Input Screen 28

Name or ID Wages paid Eligible to claim credit

#### Schedule A (8609) / LIH Recapture (8611) Input Screen 28

Building ID Number & Address

Date Placed in Service (m/d/y)

Corporation does not have Form 8609

Building qualified as part of a low-income housing project and met section 42 requirements

Decrease in the Building's Qualified Basis for This Tax Year

Imputed Basis is Zero

Eligible Basis from Form 8609, Part II, Line 7b

Number of Low-Income Units

**Total Number of Units** 

Low-Income Floor Space

**Total Floor Space** 

Low-Income Portion

Maximum Housing Credit Available from Form 8609, Part I, Line 1b

#### **Does Not Covert: Input Screen 28.3**

Any credits from form 3800 that are to be carried over to the future year will need to be entered manually

### Form 1118 Sch H Input Screen 30

Product line 1 SIC code Product line 2 SIC code

#### Credit to Holders of Tax Credit Bonds (Form 8912) Input Screen 31

Issuer's name & EIN Unique identifier

### Schedule PH Input Screen 34

Amounts Excluded Under Section 543(a)(1)(A), 543(a)(1)(B), 543(a)(1)(C)

Less Adjustments Described in Section 543(b)(2)(A)

War Profits and Excess Profits Taxes not Deducted

Kind of property

Date acquired

Cost or basis

Repairs, insurance and other expenses

#### Balance Sheet (Assets)-Beginning & Ending Amounts Input Screen 37

Cash

Accounts Receivable

Less Allowance for Bad Debts

Inventories, if Different from Screen 14

U.S. Government Obligations

Tax-Exempt Securities

Other Current Assets

Loans to Shareholders

Mortgage and Real Estate Loans

Other Investments



#### Balance Sheet (Assets)-Beginning & Ending Amounts Input Screen 37 (continued)

**Buildings and Other Depreciable Assets** 

Less Accumulated Depreciation

Depletable Assets

Less Accumulated Depletion

Land (Net of any Amortization)

Intangible Assets

Less Accumulated Amortization

Other Assets

#### Balance Sheet (Liabilities and Capital)-Beginning & Ending Amounts Input Screen 37

Accounts Payable

Mortgages, Notes Payable-Current Year

Other Current Liabilities

Loans from Shareholders

Mortgages, Notes Payable-Long-Term

Other Liabilities

Preferred Stock

Common Stock

Additional Paid-in Capital

Retained Earnings: Appropriated

Retained Earnings: Unappropriated

Less Cost of Treasury Stock

# Balance Sheet Miscellaneous Input Screen 38

Balance Sheet, M-1, M-2: 1=force, 2=suppress

#### Schedule M-1, M-3 Input Screen 39

Income Subject to Tax not Recorded on Books

Expenses on Books not Included on This Return: Other

Income on Books not Included on This Return: Other

Deductions not Charged Against Book Income: Other

Corporation is a dormant subsidiary

Type of Income Statement Prepared (see table)

Any of Corporation's Voting Common Stock is Publicly Traded

Symbol of primary U.S. publicly traded voting common stock

Stock's CUSIP number

Items Relating to Reportable Transactions

Worthless Stock Transactions (Sch 3)

Other Income / Loss Items with Differences (Sch 3)

Research and development costs

Section 118 exclusion

Other expense/deduction items with differences

Other items with differences

#### Schedule M-2 Input Screen 40

Other Increases

Other Decreases

# Homeowner's Association (1120-H) Input Screen 54

Type of association

# Information Return of U.S. Filer Input Screen 63

**Employer Identification Number** 



#### Client Information Input Screen 1

S Corporation General Information

Fiscal Year End

Date Incorporated

Date of Election of SCorp

Where Incorporated

**Business Code** 

**Business Activity** 

Product or Service

Accounting Method

State of Incorporation

#### Officer Information Input Screen 2

Officer Information

% of Common Stock Owned

Participation Time

#### Misc. Info., Other Info., Amended Return, Schedule N Input Screen 3.1

Title of Signing Officer

Allow Preparer Discussion: 1=Yes, 2=No, 3=Blank

Final Return

20% Direct or 50% Direct/Indirect Owned Entities

Shareholder was a disregarded entity, a trust, an estate, or a nominee or similar person

Issued OID Debt Instruments

Accumulated Earnings and Profits at Year End

Total Receipts/Assets Less than \$25,000 at Year End

Direct Deposit of Refund

Name of Bank

Routing Number & Depositor Account Number

Type of Account

# Invoice, Letters, Filing Instructions Input Screen 4.1

Client Letter Salutation

K-1 Transmittal Letter Signature

Prior Year Preparation Fee

## **Shareholder Information Input Screen 5**

Shareholder Information

% of Stock Owned

#### Stock Ownership Input Screen 6

Shareholder Name

Number of Shares Owned at Year End

% of Stock Owned at Year End

## **Estimates Input Screen 10**

Overpayment Applied From Prior Year 1st Through 4th Quarter Estimates

Credit to Next Year

Rounding: 2=\$10, 4=\$1,000

### Penalties and Interest Input Screen 11

Prior Year Excess Net Passive Income Tax (-1 if None)

#### Extension of Time to File (7004) Input Screen 12

Qualifies under Reg. 1.6081-5



#### **Income Input Screen 13**

Other Income

## Cost of Goods Sold (1125-A A) Input Screen 14

Additional Section 263A Costs

Depreciation (Federal)

Other Costs

**Ending Inventory** 

Inventory Method

Rules of Section 263A Apply

#### **Deductions Input Screen 15**

Other Taxes

Other Deductions

#### Depreciation (4562) Input Screen 16

**Description of Property** 

Form

Activity Name or Number (e.g., 3=3rd rental)

Date Placed in Service

Gulf Opportunity Zone Asset: 1=Yes, 2=No Special Depreciation Allowance 1=Yes, 2=No

Cost or Basis

Current Section 179 Expense

Method

Life or Class Life (Recovery Period Automatic)

1=Half-Year, 2=Mid-Quarter (1st Year Automatic)

Amortization Code Section

Current Special Depreciation Allowance (-1 if None)

Current Depreciation (-1 if none)

Prior Section 179 Expense

Prior Special Depreciation Allowance

Prior Depreciation / Amortization

Salvage Value

AMT: Class Life (post-1986)

AMT: Prior Depreciation (MACRS only)

State Depreciation: Current Section 179 Expense

State Depreciation: Method

State Depreciation: Life or Class Life (Recovery Period Automatic)

State Depreciation: Current Special Depreciation Allowance (-1 if None)

State Depreciation: Current Depreciation (-1 if none)

State Depreciation: Prior Section 179 Expense

State Depreciation: Prior Special Depreciation Allowance

State Depreciation: Prior Depreciation / Amortization

State Depreciation: Salvage Value

Book Depreciation: Method

Book Depreciation: Life or Class Life (Recovery Period Automatic)

Book Depreciation: Current Depreciation (-1 if none)

Book Depreciation: Prior Depreciation

Book Depreciation: Salvage Value

Percentage of Business Use

Date Sold or Disposed of

Sales Price (-1 if None)

Expenses of Sale

Note: You should print the current year Drake Depreciation Schedules when reviewing the accuracy of the Depreciation Conversion.



#### Farm Income/Expenses (Schedule F) Input Screen 18

Taxable Crop Proceeds Deferred From Prior Year Other Income

Other Expenses

#### Does Not Covert: Input Screen 18

Beginning and Ending Inventory (if Accrual Method) will need to be entered manually

### Schedule K Income and Deductions Input Screen 20

Other Portfolio Income

Other Income (Loss)

Section 59(e)(2) Election Expenses

Other Portfolio Deductions

Other Deductions

#### Rental Real Estate (8825) Input Screen 21

Type of Property

**Property Address** 

Fair Rental Days

Other Expenses

Delete next year

## Other Rental Activities (Schedule K) Input Screen 22

Kind of Property

Location of Property

Other Expenses

Delete next year

### Dispositions (Schedule D, 4797, etc.) Input Screen 23

### (Please note, we only convert 8824 and some 6252 transactions)

**Description of Property** 

**Date Acquired** 

Date Sold

Prior Year Installment Sale: Prior Years' Payments

Ordinary Income (-1 if None, Triggers 4797)

Like-kind Property Received: Description

Like-kind Property Received: Date Property Identified & Date Received

Related Party: Name & Address

Taxpayer ID Number

Relationship to Taxpayer

Marketable Security

### Pass-through K-1s Input Screen 24

Schedule K-1 from Fiduciary: Name, ID, & Address

Schedule K-1from Partnership: Name, ID, Tax Shelter ID, & Address

Publicly traded partnership

Delete this year, delete next year

Other Items

#### Noncash Contributions (8283) Input Screen 25

Donee: Organization Name, Address, & ID Number

### Credits (Schedule K) Input Screen 26

R.E. Rehabilitation Expenditures

Rental Real Estate Credits



#### Fuels Credit (6478) Input Screen 26

IRS Registration #

#### Increasing Research Activities Credit (6765) Input Screen 26

Electing alternative simplified method Electing reduced credit (Section 280C)

# Orphan Drug (ODI) (8820)

Name of Drug
Designation Application Number
Date of Designation

#### New Markets Credit (8874) Input Screen 26

Community development entity

#### Low Sulfur Diesel Fuel Production Credit (8896) Input Screen 26

Total credit allowed in prior tax years

#### Nonconventional Source Fuel Credit (8907 Input Screen 26

Date facility placed in service \*\*\*No longer available

#### Credit to Holders of Tax Credit Bonds (8912 Input Screen 26

There are currently no converted fields on this page??

#### Energy Efficient Appliance (8909) Input Screen 26

Eligible dishwashers produced Types A and B Eligible clothes washers produced Type A Eligible refrigerators produced Type A and B

#### Schedule A (8609) / LIH Recapture (8611) Input Screen 26

Building: Address & ID Number (BIN)

Date Placed in Service

S Corporation Does Not Have Form 8609

Building Qualified as Low-Income Housing Project and Met Section 49 Requirements: 1=Yes, 2=No

Decrease in Building's Qualified Basis for This Tax Year

Imputed Basis of Zero

Eligible Basis from Form 8609, Part II

Number of Low-Income Units

Total Number of Units

Low-Income Floor Space

**Total Floor Space** 

Low-Income Portion (Line 2)

Maximum Housing Credit Available From Form 8609, Part I, Line 16

### Small Employer Health Insurance Credit (8941) Input Screen 26

Employee Identifier (ID)

Wages Paid

EIN

Eligible to claim credit

#### Other Schedule K Items Input Screen 27

Foreign Country

Foreign Gross Income Sourced at Corporate Level: Listed Categories

Deductions Allocated and Apportioned at Corporate Level: Listed Categories

Reduction in Taxes Available for Credit and Gross Income

Other Foreign Transactions



## Balance Sheet (Assets)-Beginning & Ending Amounts Input Screen 29

Cash

Accounts Receivable

Less Allowance for Bad Debts

Inventories, if Different

U.S. Government Obligations

Tax-Exempt Securities

Other Current Assets

Loans to Shareholders

Other Investments

Other assets

Mortgage and real estate loans

Buildings and other depreciable assets

Less accumulated depreciation

Land

Intangible assets

Less accumulated amortization

#### Balance Sheet (Liabilities and Equity)-Beginning & Ending Amounts Input Screen 29

Accounts payable

Mortgages, notes payable-current year

Other current liabilities

Loans from shareholders

Mortgages, notes payable-long term

Other liabilities

Adjustments to shareholder's equity

Capital stocks

Additional paid in capital

Total retained earnings

Less cost of treasury stocks

#### Schedule M-1, M-3 Input Screen 31

Income on Schedule K Not Recorded on Books

Expenses Recorded on Books Not Included on Schedule K: Other Nondeductible Expenses

Income Recorded on Books Not Included on Schedule K: Tax-exempt Interest

Deductions on Schedule K Not Charged Against Book Income: Other

Type of income Statement prepared

Accounting standard used

Adjustment to reconcile income statement year to tax year of return

Other necessary reconciliation adjustment

Items relating to reportable transactions

Worthless Stock losses

Other Income (loss) items with differences

Other expense/deduction items with differences

Other items with differences

### Schedule M-2, Input Screen 32

AAA: Other additions
AAA: Other reductions