# Items to Note – 1040 Individual: Proseries to Lacerte



The main purpose of this conversion is to get your data ready for the following tax year. Therefore, viewing a Form 1040 or business equivalent form will not display the same results that had been filed. Some of the data is also placed in input fields that appear to be incorrect but are used as place holders. When the return has been proforma'd to the following year, these amounts will go to the correct input fields.

For the Individual program, additional data will be converted to help fill out an organizer. (An organizer is a questionnaire given to the client to help "organize" information for the following tax year.) Information such as wages on a W2 are converted to help fill out the prior year amounts for an organizer. This will result in Form 1040 looking similar but not identical to what was filed during the tax year. Again, viewing a Form 1040 will not display the same results that were filed with your other program. A two year summary is completed by the conversion using amounts that were filed on the tax return. These amounts are extracted during the conversion & placed into the prior year summary screen. When the return is proforma'd to the following tax year, these amounts get copied over to allow an accurate two year comparison.

Number of Assets - The conversion program converts a maximum of 2,500 assets per client file.

Items noted in RED do not convert & will require manual input. The note will provide the input screen number in Lacerte where to enter the amount.



# Client Information Input Screen 1

Filing Status
Taxpayer Information
Spouse Information
Registered Domestic Partners
MFJ/MFS Comparisons
Year Spouse Died

## **Dependent Information Input Screen 2**

Required Dependent Information: Claiming, EIC Qualifications, Dependent Child Care

#### Miscellaneous Information Input Screen 3

Presidential Campaign
Designee Information
Converted client (proforma use only) Do not remove the check mark.

# **Direct Deposit**

Direct Deposit information plus multiple Deposit Information.

#### Invoice Letter, Filing Instructions Input Screen 4

Prior Year Preparation Fee (Memo Only) IRS Center Credit Card Instructions

## **Current Year Estimated Tax Payments Input Screen 6**

Overpayment applied from prior year – Federal Only 1st thru 4th Quarter Voucher Amount (memo only)

### Next Year Estimated Tax (1040 ES) Input Screen 7

Estimates shown for Next Year

## Penalties & Interest Input Screen 8

Prior Year Adjusted Gross Income Prior Year Tax Liability Form 2210F Qualified farmer/fisherman More than 50% income from small bus.

#### Wages, Salaries, Tips Input Screen 10

Employer Information: EIN, Name and Address Employee Information: SSN Name and Address Wages Withholding Box 12 codes

# Interest Income Input Screen 11

1099-Int information
Seller-Financed Mortgage – Information needed
Name of Foreign County
Category of income
Foreign Taxes Accrued

## **Dividend Income Input Screen 12**

1099-Div which includes ordinary dividends, cap gain dist. Municipal Information on Foreign Taxes



#### Pensions, IRA Distributions Input Screen 13.1

Pension, IRA Distributions Information from 1099R Traditional/Sep/Simple IRA Report on Form 8606 Cost in Plan at Annuity Starting Date (Plus Death Benefit Exclusion) Annuity Starting Date (m/d/y) (Simplified Method) Age at Annuity Starting Date

#### **Gambling Winnings Input Screen 13.2**

Gambling Winnings Information Provided whether on W2-G or not.

### Miscellaneous Income Input Screen 14.1

Other Income

Other Income subject to self-employment tax

Social Security Benefits (SSA 1099, BOX5) including all pertinent information

## State / Local Tax Refunds / Unemployment Compensation (1099-G) Input Screen 14.2

Name of Payer

All pertinent information from 1099G

### **Does Not Covert: Input Screen 14.2**

State & Local Tax Refund Worksheet will need to be entered (in next year's program) if the return had a Schedule A & a state refund

#### Education Distributions (1099-Q) Input Screen 14.3

Name of Payer

Basis in This ESA as of end of year

Administering State

Basis in education program account as of the end of the year

Value of Coverdell ESA account as of the end of the year

#### **Net Operating Loss Deduction Input Screen 15**

Year of Loss (E.G., 2008)

Initial Loss – Regular Tax

Amount available for Carryover/Carryback

AMT Amount available for Carryover/Carryback

## Business Income (Schedule C) Input Screen 16

General Information Provided

Gross Receipts or Sales

Returns & Allowances

Other Income

Income & Cost of Goods Sold

Expenses

Foreign income information: category of income

Name of foreign country

Prior year unallowed passive losses - operating (REGULAR TAX & AMT)

# **Domestic Production Activities**

Allocation method (mandatory) Only Item converted from domestic production

## Dispositions (Schedule D, 4797, Etc.) Input Screen 17

Sales information, Basis, 8949 information

Gross Profit Ratio (Form 6252)

AMT Gross Profit Ratio

Prior Years Payments(s)

Unrecaptured 1250 Gain - Remaining Unrecaptured Section 1250 Gain from year of sale



#### Dispositions (Schedule D, 4797, Etc.) Input Screen 17 (continued)

Installment worksheet: Year, Principal Payments, total Gain, Ordinary Gain, Unrecaptured 1250 Gain Like Kind Property Received: Description, Date Identified & Received Only Converts for Related Party

#### **Dispositions Miscellaneous**

Short-term Capital Loss Carryover (REGULAR TAX)
Long-Term Capital Loss Carryover (REGULAR TAX)
Net Section 1231 Losses (5 Preceding Years) (REGULAR TAX & AMT)

#### Rental & Royalty Income (Schedule E) Input Screen 18

General Information

Rents & Royalties Received

Royalties Received

**Direct Expenses** 

Indirect Expenses

Rental of Vacation Home Information needed

Other Expenses

Federal Basis

State Basis if different

Carryover – Vacation Home Expenses (Regular Tax and AMT)

Carryover - Vacation Home Depreciation (Regular Tax and AMT)

Prior Year Unallowed Passive Losses – Operating (Regular Tax and AMT)

Carryover - Depletion

## Farm Income (Schedule F / Form 4835) Input Screen 19

**General Information** 

Sales of Items Bought for Resale (Cash Method)

Cost or Basis of Items (Cash Method)

Sales of Livestock You Raised (Cash Method)

Sales of Livestock, Produce, Etc. (Accrual Method)

Beginning Inventory of Livestock, Etc. (Accrual Method)

Cost of Livestock, Etc. Purchased (Accrual Method)

Ending Inventory of Livestock, Etc. (Accrual Method)

**Total Cooperative Distributions** 

**Taxable Cooperative Distributions** 

**Total Agricultural Program Payments** 

Taxable Agricultural Program Payments

Commodity Credit Loans Reported Under Election

Total Commodity Credit Loans Forfeited or Repaid

Taxable Commodity Credit Loans Forfeited or Repaid

Total Crop Insurance Proceeds Received in Current Year

Taxable Crop Insurance Proceeds Received in Current Year

Taxable Crop Insurance Proceeds Deferred from Current Year

Custom Hire

Other Income

Other Expenses

Section 179 Carryover

Prior Year Unallowed Passive Losses - Operation (REGULAR TAX & AMT)

# Partnership Information Passthrough Input Screen 20.1

General Information

Domestic Production Activity: 1 = Apply small business simplified overall method, 2 = simplified deduction method

Foreign Country Code Foreign Income Code

Foreign Transactions: Name of Country

Other Income Deductions - Passive Prior Unallowed Passive Loss (Regular Tax)



### Partnership Information Passthrough Input Screen 20.1 (continued)

Other Income & Deductions - Passive AMT Prior Unallowed Passive Loss

Other Income & Deductions - Nonpassive

Prior Year Unallowed Passive Losses - Ordinary or Rental Loss (Regular Tax & AMT)

Prior Year Unallowed Passive Losses - Commercial Revitalization Deduction (Regular Tax & AMT)

Prior Year Unallowed Passive Losses – Section 1231 Loss Total (Regular Tax & AMT)

Prior Year Unallowed Passive Losses – Short Term Capital Loss (Regular Tax & AMT)

Prior Year Unallowed Passive Losses - Long-Term Capital Loss Total (Regular Tax & AMT)

At-risk carryovers – (50% & 30%)

At-risk carryovers - capital gain contribution (30%)

At-risk carryovers - capital gain contribution (20%)

At-risk carryovers - nondeductible expenses

#### S Corporation Information Passthrough Input Screen 20.2

General information

Other income & deductions - Passive Prior Unallowed passive Loss (REGULAR TAX)

Other Income & Deductions - Passive: AMT Prior Unallowed Passive Loss

### Estate & Trust Information Passthrough K-1 Input Screen 20.3

General Information for Passthrough Entity

Foreign transactions: Name of country

Category of foreign income (Table 1)

Prior Year Unallowed Passive Loss

AMT Prior Year Unallowed Passive Loss

#### Depreciation (4562) Input Screen 22

**Description of Property** 

Form Asset Links with (Sch C, Sch E, Sch F, etc)

Activity Name or Number, Asset Category, Date Placed in Service, Cost or Basis, Method, Life or Class Life

1=Half-Year, 2=Mid-Quarter

Amortization Code Section

**Prior Depreciation** 

Prior Special Depreciation Allowance

Prior Section 179 Expense

Basis Reduction (ITC, Etc.)

AMT - Basis

AMT - Class Life (Post-1986)

AMT – Real Property, 2=Leased Personal Property (Pre-1987)

AMT - Prior Depreciation (MACRS Only)

Percentage of Business Use (.xxxx)

General Asset Account Election

150% DB Instead of 200% DB (MACRS Only)

1=IRS Tables, 2=DB/SL Formula (MACRS)

Qualified Indian Reservation Property

**Qualified Disaster Property** 

Listed Property

No Evidence to Support Business Use Claimed

No Written Evidence to Support Business Use Claimed

Sport Utility Vehicle Over 6,000 Pounds

Increase Deduction Limits for Electric Vehicle, 2=No Limits

Vehicle is Available for Off-Duty Personal Use

No Other Vehicle is Available for Personal Use

Vehicle is Used Primarily by a More than 5% Owner

Provide Vehicles for Employee Use

Prohibit Employee Personal Use of Vehicles

Prohibit Employee Personal Use, Except Commuting



#### Depreciation (4562) Input Screen 22 (continued)

Treat All Use of Vehicles as Personal Use

Provide More than Five Vehicles & Retain Info.

Meet Qualified Automobile Demo Requirements

Current Year: Commuting Mileage

Current Year: Average Daily Round-Trip Commute (2106 Only)

Force Actual Expenses, Force St&ard Mileage Rate

Gasoline, Lube, Oil

Election Information: Description of Property Election Information: Cost or Basis of Asset Election Information: Date Placed in Service

Name or Number of Primary Asset in Like-Kind Exchange Simplified method – elect to not create carryover basis assets

Date Sold or Disposed of (m/d/y or -m/d/y)

Sales Price (Form 4797)

Expenses of Sale

Blank-1245, 1=1250, 2=1252, 4=1255

Section 1250 Applicable Percentage, if Not 100% (.xxx)

## Adjustments to Income Input Screen 24

IRA Contributions After Re-characterizations (Maximum Deduction)

Ira Basis For Prior Years

Roth IRA Contributions After Re-characterizations (Maximum)

Basis in Roth IRA Contributions as of prior year end

Other Adjustments

Jury duty pay given to employer

Expenses from rental of personal property

# **Itemized Deductions Input Screen 25**

Breakdown of Medical Expenses

Taxes

Home Mortgage Interest on Form 1098

Home Mortgage Interest Not on Form 1098: Information needed.

Points Not on Form 1098

Investment Interest

Investment Interest Carryover (Regular & AMT)

Cash Contributions

Contribution Carryover (100%, 50%, 30%, & 20% Limitation)

Miscellaneous Deductions (2%)

### Noncash Contributions (8283) Input Screen 26

Name of Charitable Organization (Donee) & other information needed

Contribution Code

Date received by charitable organization

**Employer Identification Number** 

## **Business Use of Home Input Screen 29**

Business Use Area, Total Area of Home

Carryover Of Operating Expenses

Indirect Expenses - Carryover Of Casualty Losses & Depreciation

Qualified Mortgage Insurance Premiums (direct & indirect)

Indirect Expenses

**Direct Expenses** 



#### Vehicle / Employee Business Expense (2106) Input Screen 30

Occupation, if Different from Form 1040

General Information Needed

Date Placed in Service (m/d/y)

Total Mileage, Business Mileage, Total Commuting Mileage & Average Daily Round-Trip Commute

Business Income & Expenses

Reimbursements

Listed Property Information

Automobile Expenses

## Foreign Income Exclusion (2555) Input Screen 31

Foreign Address of Taxpayer: Street Address, City, Region, Postal Code, Country

Employer's U.S.: Name, Street Address, City, State, & ZIP Code

Employer's Foreign Address: Street Address, City, Region, Postal Code, Country

**Employer Type** 

Employer Type, if Other

Enter Last Year (After 1981) Form 2555 Was Filed

Revoked Choice of Earlier Exclusion Claimed

Type of Exclusion & Tax Year Rev. Was Effective

Country of Citizenship

City & Country of Foreign Residence

Travel information: Needed to provide Physical Presence

Beginning Date for Bona Fide Residence (m/d/y)

Ending Date for Bona Fide Residence (m/d/y)

General Information for Living Abroad

#### FOREIGN COMPENSATION SECTION:

Name & address of employer

Total Wages, Tips & Other Compensation

Total Number of Days Worked (Defaults to 240)

Total Days Worked Before & After Foreign Assignment

Foreign Days Worked Before & After Foreign Assignment

## Health Savings Accounts (8889) Input Screen 32

1=Self-Only Coverage, 2=Family Coverage

Acquired Interest in HAS After Death of Account Holder

## Archer Medical Savings Accounts (8853) Input Screen 32

1=Self-Only Coverage, 2=Family Coverage

Acquired Interest in MSA After Death of Account Holder

### Long-Term Care Insurance Contracts (8853) Input Screen 32

Provide information of person insured

#### Child & Dependent Care Expenses (2441) Input Screen 33

Persons/Organization Providing Dependent Care - Name, Street Address, City State Zip EIN

## **General Business & Activity Credits Input Screen 34**

General Business Credit Carryover (Lump Sum)

Name of Activity (Automatic if Blank)

Carryforward Of Any Alcohol & Cellulosic Biofuel Fuels Credit After 2004

Prior Year Unallowed Credits - Rental Real Estate

Low-Income Housing (Pre-1990) & Rehabilitation From Rental Real Estate

Low-Income Housing (Post-1989)

All Other Passive Activities



**Does Not Covert: Input Screen 34** 

Any credits from form 3800 that are to be carried over to the future year will need to be entered manually

## Foreign Tax Credit (1116) Input Screen 35

Resident of (Name of Country)
Name of Foreign Country
Category of Income
Other Foreign Source Income
Carryover Of Foreign Taxes Paid
AMT Carryover Of Foreign Taxes Paid
Employee compensation over \$250,000 with alternative basis, explanation

#### Qualified Adoption Expenses (8839) Input Screen 37

Qualified Adoption Credit Carryover Name, SSN & Date of Birth Born Before 1990 & Was Disabled Special Needs Child Foreign Child

## EIC, Elderly, Other Credits Input Screen 38.2

Mortgage Interest Credit: Street Address, City ST Zip Certificate Credit Rate Mortgage Interest Credit Carryover –3 Prior Years Minimum Tax Credit Carryover Taxable income (PY 6251) Exclusion items (PY 6251)

4684 loss (PY 6251)

Tax less foreign tax credit (PY 6251)

Alternative minimum tax (PY 6251)

Foreign earned income/housing exclusion

Child Under 24(child's earned income plus 6,400)

Filing Status

Current Year Distributions From IRAs & Elective Deferral Plans

Filing Status in Current Year Other Than MFJ

Homebuyer Credit Date Acquired

Homebuyer Credit Original Credit

#### **Household Employment Taxes Input Screen 42**

**Employer Identification Number** 

Paid Cash Wages of 1,500 or More

Withheld Federal Income Tax for Household Employee

Total Cash Wages Subject to Social Security Taxes

Total Cash Wages Subject to Medicare Taxes

Federal Income Tax Withheld

Advanced Earned Income Credit Payments

Paid Total Cash Wages of 1,000 or More in any Quarter of 2<sup>nd</sup> Preceding Year or Prior Year

Total Cash Wages Subject to FUTA Tax

Paid Unemployment Contributions to Only One State

Paid All State Unemployment Contributions by 4/17/yy

All Wages Taxable for FUTA Were Also Taxable for State Unemployment

Section A - Name of State

Section A - Contributions Paid to State Unemployment Fund

Section B - Name of State (Primary)

Section B - Name of State (Secondary)



## Tax for Children Under 18 (8615) Input Screen 43

Tax for Children Under 18 - Name & SSN

# Parent's Election to Report Child's Income Input Screen 44

Child's Name & SSN Reportable Income Dividends received as a nominee Non-taxable dividends

## Self-Employment Tax (Schedule SE) Input Screen 45

Exempt & Filed Form 4361 Exempt & Filed Form 4029

#### Prior Year Summary (for Comparison) Input Screen 48

Includes summary of all income, deductions, credits, & withholdings for current year to be transferred to prior year screen during Proforma to next year's program

# Injured Spouse Claim & Allocation Input Screen 71

Injured Spouse: 1=Taxpayer, 2=Spouse Refund Check Payable to Injured Spouse Only Main Home Was in a Community Property State Name of Community Property State(s)



#### Client Information Input Screen 1

Partnership General Information

Fiscal Year End (mm)

Date Business Began (m/d/y)

**Business Code** 

**Business Activity** 

Product or Service

Final Return

Accounting Method

Other Accounting Method

Tax Shelter Registration Number

Type of Entity

Tax Matters Partner

Partner's Capital Account

State Return

#### Invoice, Letter, Filing Instructions Input Screen 2.2

Prior Year Preparation Fee (Memo Only)

**IRS Center** 

Salutation

#### Miscellaneous Information Input Screen 3

Type of Entity Filing if Other

Allow Preparer / IRS Discussion: Yes, 2=No, 3=Blank

Rounding Partner Number

Partner's capital accounts if "other"

Tax Matter Partner Representative if Entity

Converted client - Do Not Remove The Check Mark

# Other Information (Schedule B) Input Screen 5

Partners in This Partnership were a disregarded entity.

Foreign or Domestic corporation, Partnership or Trust own, directly or indirectly an interest of more than 50% in profit, loss or capital of the partnership.

Individual or estate owns, directly or indirectly, 50% or more in profit, loss or capital of the partnership.

Partnership owned directly more than 20% or owned, directly or directly, more than 50% of the voting power of any foreign or domestic corporation.

Partnership owned directly an interest of 20% or own, directly or indirectly an interest of 50% in the profit/loss or capital of foreign or domestic partnership.

Partnership is a Publicly Traded Partnership

Name of Foreign Country

Partnership is a Grantor of a Foreign Trust

Partnership is making a Sec 754 election

# **Extensions Input Screen 6**

Qualifies Under Reg. Sec. 1.6081-5

#### Partner Information Input Screen 7

Partner General Information

Type of Entity

If LLC, Federal Classification

Nominee

General Partner or LLC Manager

Passive Partner

Foreign Partner



## Partner Percentages Input Screen 8

Profit Sharing – End of Year Loss Sharing – End of Year Ownership of Capital – End of Year

### Cost of Goods Sold (Schedule A) Input Screen 11

Additional Section 263A Costs

Beginning Inventory

**Ending Inventory** 

Method: Cost

Method: Lower of Cost or Market

Other Method

LIFO Inventory Method Adopted

Closing Inventory under LIFO

Rules of Section 263A Apply

## Farm Income (Schedule F) Input Screen 12

Agricultural Activity Code

Accounting Method: Cash, 2=Accrual

Did Not Materially Participate (Sch. F Only)

this business activity is within the gulf opportunity zone

Ending Inventory of Livestock, Etc. - Accrual Method

## **Deductions Input Screen 13**

Allocation method

## Depreciation (4562) Input Screen 14

**Description of Property** 

Form

Number of Form

Category

Date Placed in Service

Cost or Basis

Method

Life or Class Life

Half-Year, 2=Mid-Quarter

Amortization Code Section

Prior Section 179 Expense

Prior Depreciation

Basis Reduction (ITC, etc.)

AMT - Basis

AMT - Real Property, 2=Leased Personal Property (Pre-1987)

Percentage of Business Use (.xxxx)

General Asset Account Election

Alternative Depreciation System (ADS)

150% DB Instead of 200% DB (MACRS Only)

IRS Tables, 2=DB/SL Formula (MACRS)

**Qualified Indian Reservation Property** 

**Qualified Disaster Property** 

Listed Property

Date Sold or Disposed of (m/d/y or -m/d/y)

Elect Simplified Method

Sales Price

Expenses of Sale

Blank=1245, 1-1250, 2=1252, 3=1254, 4=1255

Section 1250 Applicable Percentage, if Not 100% (.xxx)



### Rental Real Estate Activities (Form 8825) Input Screen 17

Kind of Property

Street address

City

State

Zip code

This Business Activity is Within the Gulf Opportunity Zone

Other Expenses

#### Dispositions (Schedule D, 4797, Etc.) Input Screen 19

Description of Property

Date Acquired (m/d/y or -m/d/y)

Date Sold (m/d/y or -m/d/y)

Short-Term, 2=Long-Term

Gross Profit Ratio (.xxxx Or 100%)

Prior Years' Payments

Ordinary Income (-None, Triggers 4797)

Disposition of Asset w/ Prior Section 179 expense

Like-Kind Property Received - Description

Like-Kind Property Received - Date Property Identified (m/d/y)

Like-Kind Property Received – Date Property Received (m/d/y)

Related Party: General Information

Taxpayer ID Number

Relationship to Taxpayer

Marketable Security

## Credits Input Screen 20.1

Indian Employment Credit - 1993 Qualified Wages

Indian Employment Credit – 1993 Qualified Health Insurance

8941 Employees

### **Low-Income Housing Input Screen 21**

Kind of Building

**Building ID Number** 

Date Placed in Service (m/d/y)

Newly Constructed or Existing Building, 2=Section 42(e) Rehabilitation Expenditure

Partnership Does Not Have Form 8609 Issued By the Housing Credit Agency

Building Qualified as Part of a Low-Income Housing Project & Met Section 42 Requirements: Yes, 2=No

Decrease in the Building's Qualified Basis for This Tax Year

Eligible Basis from Form 8609, Part II. Line 7b

Low-Income Portion (Line2) (.xxxx)

Credit % from Form 8609, Part I, Line 2 (.xxxx)

Maximum Housing Credit Available from Form 8609, Part I, Line 1b

# Other Schedule K Items Input Screen 22

Other Income (Loss)

Other Deductions

Other Sec 59 (e) (2) election expenses

Real Estate Rehab. Expenditures

Rental Real Estate Credits

Other Rental Credits

Other Credits

Foreign Transactions - Foreign Country

Foreign Income Sourced at Partnership Level - Listed Categories

Deductions Allocation / Apportionable at Partnership Level – Listed Categories

Reduction in Taxes Available for Credit



#### Other Schedule K Items Input Screen 22 (continued)

Other Foreign Transactions Other AMT Items Other Items Section 179 Carryover

# Passthrough Entity K-1 Information Input Screen 23

Name of K-1 Entity
Address of K-1 Entity
Employer Identification Number

## Balance Sheet (Assets) - Ending Amounts Only Input Screen 24

Other Current Assets
Other Investments
Other Assets

#### Balance Sheet (Liabilities & Capital) - Ending Amounts Only Input Screen 24

Other Current Liabilities
Other Liabilities
Partner's Capital Account

#### Schedule M-1 Input Screen 27.1

Income on Schedule K Not Recorded on Books
Expenses on Books Not on Schedule K – Non-Deductible Expenses
Expenses on Books Not on Schedule K – Other
Income on Books Not on Schedule K – Tax-Exempt Income
Income on Books Not on Schedule K – Other
Deductions on Sch. K Not Charged Against Book Income – Other

### Schedule M-2 Input Screen 28

**Ending Capital** 

#### Schedule M-3 Input Screen Input Screen 27.2

filing Schedule M-3 as alternative disclosure under Rev. Proc. 2004-45 complete columns (a) & (d) of Parts II & III
Did the partnership file SEC Form 10-K
Does the partnership prepare a certified audited?
Non-tax basis statement

Reportable entity partner

Identifying number

Maximum percentage owned

Type of Income statement prepared

Accounting st&ards for Worldwide consolidated income

Net income from non includible foreign entities

Net loss from non includible foreign entities

Net income from non includible US entities

Net loss from non includible US entities

Net income/loss from other foreign disregarded entities

Net income/loss from other US disregarded entities

Net Income (Loss) Reconciliation

Income or Loss from Equity Method Foreign Corporations

Gross Foreign Dividends Not Previously Taxed

Subpart F, QEF, & Similar Income Inclusions

Gross Foreign Distributions Previously Taxed

Income or Loss from Equity Method US Corporations

US dividends not eliminated



## Schedule M-3 Input Screen Input Screen 27.2 (continued)

Income or Loss from US Partnerships Income or Loss from Foreign Partnerships Income or Loss from Other Pass-through Entities Items Relating

Reportable Transactions

Worthless Stock Losses

Adjustments to eliminate transactions between includible & non includible entities.

Adjustments to reconcile income statement period to tax year.

Other Income/Loss Items with Differences

# Schedule K-1 Supplemental Information Input Screen 31

Schedule K-1 Supplemental Information

## **Special Allocations Input Screen 28**

Beginning Capital

#### Partner Schedule K-1 Misc. Information Input Screen 32

Final K-1: 1=Yes, 2=No

# Prior Year Summary (for Comparison) Input Screen 35

Includes summary of all income, deductions, credits, & withholdings for current year to be transferred to prior year screen during Proforma to next year's program



#### Client Information Input Screen 1

**General Corporation Information** 

Fiscal Year End (mm)

Date Incorporated (m/d/y)

**Business Code** 

**Business Activity** 

Product or Service

Accounting Method (Cash or Accrual)

Other Method (Specify)

**Number of Shareholders** 

### Officer Information Input Screen 2

Officer Name

Social Security Number

Time Devoted to Business

% of Common Stock Owned (xx.xx)

% of Preferred Stock Owned (xx.xx)

#### Affiliations Schedule (851) Input Screen 3

Common Parent Name, if Different

Affiliate General Information

Voting Stock Information

This Corporation Had More than One Class of Stock Outstanding

This Member Had an Agreement in Existence by Which Persons that Were Not Members of the Affiliated Group Could Acquire Stock or Acquire Voting Power in the Corporation from this Corporation or Another Corporation

Percentage of the Value of the Outstanding Stock that the Person(s) Could Acquire (xxx.xx)

Percentage of the Value of the Outstanding Voting Stock that the Person(s) Could Acquire (xxx.xx)

If the Arrangement Was Associated, etc.

#### Miscellaneous / Other Information Input Screen 4.1

Title of Signing Officer

Allow Preparer / IRS Discussion:

Converted client - Do Not Remove The Check Mark.

Type of entity

Parent Name

Parent ID Number

Foreign Person Owns Over 25% of Corporation's Stock

Percentage Owned by Foreign Person (xxx.xx)

Foreign Owner's Country

Number of Forms 5472 Attached

Direct Deposit of Refund

Name of Bank (Memo Only)

Routing Number

Depositor Account Number

Type of Account: Checking/Savings

Print Corporation's Phone Number (from form 8050)

Corporation Owned Foreign Disregarded Entity

Foreign Partnership Name

Foreign Partnership EIN

Forms Filed

Tax Matters Partner

Number of Forms 8858 Attached

Number of Forms 8865 Attached

Distribution From or Grantor of Foreign Trust

Corporation is a Shareholder of a Controlled Foreign Corporation



#### Miscellaneous / Other Information Input Screen 4.1 (continued)

Country of Foreign Bank Account Number of Forms 8873 Attached

#### Invoice & Letter Input Screen 5.1

Prior Year Preparation Fee (Memo Only) IRS Center Salutation

#### 20% Direct or 50% Direct/Indirect Owners (Sch PH) Input Screen 6

General Information about Owner Federal Identification Number % of Common Stock Owned (xxx.xx) % of Preferred Stock Owned (xxx.xx)

### 20% Direct or 50% Direct/Indirect Owned Entities Input Screen 7

Entity type Name

Federal Identification Number Country of Incorporation/Organization, if not U.S. Percentage Owned (xxx.xx)

## Foreign Owned Corporation Information (5472) Input Screen 8

Country of Incorporation

Country(ies) of Filing Income Tax Return as a Resident Principal Country(ies) Where Business is Conducted

Consolidated Filing of Form 5472

If Foreign Person Owned at Least 50% of the Reporting Corporation

Direct 25% Shareholder(s)

Ultimate Indirect 25% Shareholder(s) - General Information

Related Party: General Information Principal Business Activity Code

**Principal Business Activity** 

Principal Country(ies) Where Business is Conducted Country(ies) of Filing Income Tax Return as a Resident

Type of Party: Foreign Person, U.S. Person

Type of Relationship Information Reasonable Estimates are Used

#### Controlled Group Apportionment Consent Input Screen 9

Name

ID Number

Taxable Year Ended (m/d/y)

# **Estimates Input Screen 10**

Overpayment applied from prior year

1st Installment Voucher Amount (Memo Only)

2<sup>nd</sup> Installment Voucher Amount (Memo Only)

3<sup>rd</sup> Installment Voucher Amount (Memo Only)

4<sup>th</sup> Installment Voucher Amount (Memo Only)

Credit to Next Year (Options 1 & 4 Only)

Large Corporation Determination -three preceding years

## Penalties & Interest Input Screen 11

Prior Year Tax Large Corporation



#### **Income Input Screen 13**

Interest

US Gov't interest included in Interest

### Cost of Goods Sold Input Screen 14

Additional Section 263A Costs

Other Costs

**Ending Inventory** 

Cost

Lower of Cost or Market

Other Method

Rules of Section 263a Apply

## Disposition (Schedule D, 4797, Etc.) Input Screen 15

**Description of Property** 

Date Acquired (m/d/y or -m/d/y)

Date Sold (m/d/y or -m/d/y)

1=Short-Term, 2=Long-Term

Gross Profit Ratio (.xxxx Or 100%) (Form 6252)

Prior Years' Payments

Ordinary Income

Like- Kind Property Received - Description

Like-Kind Property Received – Date Property Identified (m/d/y)

Like-Kind Property Received – Date Property Received (m/d/y)

Related Party: General Information

Relationship to Taxpayer

Marketable Security

# K-1 Information Input Screen 16

Name of K-1 Entity

Employer Identification Number

Tax Shelter Registration Number

# Rental / Other Passive Activities Input Screen 18

Description of Property/Activity

Entire disposition

Prior Unallowed (Federal) - Advertising

Prior Unallowed (Federal) - Bad Debts

Prior Unallowed (Federal) - Compensation Of Officers

Prior Unallowed (Federal) - Cost Of Goods

Prior Unallowed (Federal) - Depletion

Prior Unallowed (Federal) - Depreciation

Prior Unallowed (Federal) – Interest

Prior Unallowed (Federal) - Repairs

Prior Unallowed (Federal) - Rents - Real & Personal Property

Prior Unallowed (Federal) - Salaries & Wages

Prior Unallowed (Federal) - Taxes

Prior Unallowed (Federal) - Other Deductions

Prior Unallowed (Federal) - Short-Term Capital Losses

Prior Unallowed (Federal) - Form 4797 Losses

# **Deductions Input Screen 20**

Depreciation - Section 179 carryover

**Cash Contributions** 

Taxes - Other



#### Depreciation (4562) Input Screen 21

**Description of Property** 

Form

Category

Date Placed in Service

Qualified Disaster Area

Cost or Basis

Method

Life or Class Life

1=Half-Year, 2=Mid-Quarter

Amortization Code Section

Prior Section 179 Expense

**Prior Depreciation** 

Basis Reduction (ITC, Etc.)

AMT - Basis

AMT - Real Property, 2=Leased Personal Property (Pre-1987)

AMT - Current Depreciation

AMT – Prior Depreciation (MACRS Only)

ACE - Basis

ACE - Life

ACE - Current Depreciation (-1 if None)

ACE - Prior Depreciation

Percentage of Business Use (.xxxx)

General Asset Account Election

Alternative Depreciation System (ADS)

1=150% DB, 2=200% DB (% MACRS)

1=IRS Tables, 2=DB/SL Formula (MACRS)

Qualified Indian Reservation Property

Listed Property

Sport Utility Vehicle Over 6,000 Pounds

Date Traded

Date Sold or Disposed of (m/d/y or -m/d/y)

Sales Price (-1 if None)

Expenses of Sale

Blank=1245, 1=1250, 2=1252, 3=1254, 4=1255

Section 1250 Applicable Percentage, if Not 100% (.xxx)

#### Regular Net Operating Loss Deduction Input Screen 23.1

Current year net operating loss

Regular Net Operating Loss Carryovers

# **AMT Net Operating Loss Deduction Input Screen 23.2**

Current year net operating loss

**AMT Net Operating Loss Carryovers** 

## **Contribution Carryovers Input Screen 24**

Current year contribution subject to the 10% limitation Regular Carryovers from 1st to 4th Preceding Periods

# Noncash Contributions Input Screen 25

Donee - General Information about Organization

# **General Business Credits Input Screen 28,1**

Eligible small business

Carryforward Of Empowerment Zone Employment Credit To Current Year

Indian Employment Credit: Qualified Wages 1993



#### General Business Credits Input Screen 28,1 (continued)

Indian Employment Credit: Qualified Health Insurance 1993 Gen. Business Credit Carryover To Next Year Small Employer Health Insurance Premiums Credit-Name

#### Schedule A (8609) / LIH Recapture (8611) Input Screen 28.2

**Building ID Number** 

Date Placed in Service (m/d/y)

1=Newly Constructed or Existing Building, 2=Section 42(e) Rehabilitation Expenditure

Corporation Does Not Have Form 8609 Issued By the Housing Credit Agency

Building Qualified as Part of Low-Income Housing Project & Met Section 42 Requirements: 1=Yes, 2=No

Decrease in the Building's Qualified Basis for This Tax Year

Eligible Basis from Form 8609, Part II, Line 7b

Low-Income Portion (.xxxx)

Credit Percentage from Form 8609, Part I, Line 2 (.xxxx)

Maximum Housing Credit Available from Form 8609, Part I, Line 1b

#### Does Not Covert: Input Screen 28.3

Any credits from form 3800 that are to be carried over to the future year will need to be entered manually

#### Other Credits Input Screen 31.1

Minimum tax credit carryover

Prior year AMT

# Alternative Minimum Tax (4626) Input Screen 33

Small Corporation Determination – Gross Receipts (3 Preceding Years)

Corporation is a Former AMT Small Corporation

Change Date (m/d/y)

Small Corporation Exemption: 1=Yes, 2=No

## Schedule PH Input Screen 34

Amounts Excluded Under Section 543(a)(1)(A), 543(a)(1)(B)

Less Adjustments Described in Section 543(b)(2)(A)

Less Adjustments Described in Section 543(b)(2)(B)

War Profits & Excess Profits Taxes Not Deducted

Names & Addresses of Persons Who Rented or Used Property

Subject to 545(b)(6)

## Balance Sheet (Assets) - Ending Amounts Only Input Screen 37

Cash

Accounts Receivable

Less Allowance for Bad Debts

Inventories, if Different from Screen 14

U.S. Government Obligations

Tax-Exempt Securities

Other Current Assets

Loans to Stockholders

Mortgage & Real Estate Loans

Other Investments

**Buildings & Other Depreciable Assets** 

Less Accumulated Depreciation

Depleteable Assets

Less Accumulated Depletion

L& (Net of Any Amortization)

Intangible Assets

Less Accumulated Amortization



#### Balance Sheet (Liabilities & Capital) - Ending Amounts Only Input Screen 37

Accounts Payable
Mortgages, Notes Payable – Current Year
Other Current Liabilities
Loans from Stockholders
Mortgages, Notes Payable – Long-Term
Other Liabilities
Preferred Stock
Common Stock

## Balance Sheet (Miscellaneous) Input Screen 38

Current Year Book Depreciation (Table or Dollar Amount) Current Year Book Amortization (Table or Dollar Amount)

### Schedule M-1 Input Screen 39.1

Income Subject to Tax Not Recorded on Books

Expenses on Books Not Included on Return – Other
Income on Books Not Included on this Return – Other

Deductions Not Charged Against Book Income – Other

#### Schedule M-3 Input Screen 39.2

Filing Schedule M-3 as Alternative Disclosure Under Rev. Proc. 2007-45

Did the corp. file SEC Form 10-K for its income statement period...

Did the corp. prepare a certified audited non-tax-basis income statement...

Did the corp. prepare a non-tax-basis income statement for the period...  $\label{eq:corp.prepare}$ 

If Corporation's Income Statement Has Been Restated...

Any of Corporation's Voting Common Stock is Publicly Traded

Symbol of Primary U.S. Publicly Traded Voting Common Stock

Stock's CUSIP Number

Accounting St&ard used

Net Income or Loss from Non-includible Foreign Entities

Net Income or Loss from Non-includible U.S. Entities

Net Income or Loss from Other Includible Entities

Adjustment to eliminations of transactions between includible entities

& Non-includible entities

Complete Column A & Column D of parts II & III

Income or Loss from Equity Method Foreign Corporations: Entity Name

Gross Foreign Dividends Not Previously Taxed: Dividend Payer

Subpart F, QEF, & Similar Income Inclusions: Entity Name

Section 78 Gross-Up: Entity Name

Gross Foreign Distributions Previously Taxed: Entity Name

Income or Loss from Equity Method U.S. Corporations: Entity Name

U.S. Dividends Not Eliminated in Tax Consolidation: Dividend Payer

Minority Interest for Includible Corporations: Entity Name

Income or Loss from U.S. Partnerships: Partnership Name

Income or Loss from Foreign Partnerships: Partnership Name

Income or Loss from Other Passthrough Entities: Entity Name

Worthless Stock Losses

Other Income / Loss Items With Differences

Research & Development Costs

Section 118 Exclusion

Other Expenses / Deduction Items With Differences



# Prior Year Summary (for Comparison) Input Screen 43

Includes summary of all income, deductions, credits, & withholdings for current year to be transferred to prior year screen during Proforma to next year's program

# Homeowners Associations (1120-H) Input Screen 54.1

Homeowner's Association (Mandatory)
Type of Association
Taxable Interest if Different
Other Income if Different
Taxes

Licenses Other Deductions Payments



## Client Information Input Screen 1

General S Corporation Information

Date Incorporated (m/d/y)

Date Elected S Corporation (m/d/y)

Fiscal year end (month)

**Business Code** 

**Business Activity** 

Product or Service

Accounting Method

Other Accounting Method

State Return

#### Miscellaneous Info., Other Info. (Sch. B) Amended Return Input Screen 3.1

Title of Signing Officer

Corp is electing to be an S-corp. beginning w/ this tax year

Final Return

Change in corporate name

Change in corporate address

Amended return

Allow Preparer / IRS Discussion: 1=Yes, 2=No, 3=Blank

Corp own directly or indirectly 50% or more of voting stock of domestic corp.

Converted client - Do Not Remove The Check Mark.

Own Domestic Corporation – General Information

Required to file 8918

Corp issued publicly offered debt instruments

Member of controlled group (code 107)

Corporation is Required to File Under Section 6111

Tax Shelter Registration Number

Net Unrealized Built-In Gain - Federal

Accumulated Earnings & Profits at Year-End (code 117)

Direct Deposit of Refund

Routing Number

Depositor Account Number

Type of Account

Print Corporation's Phone Number

Corporation Owned Foreign Disregarded Entity

Number of Forms 8858 Attached

Number of Forms 8865 Attached

Foreign Partnership Name

Foreign Partnership EIN

Foreign Partnership Forms Filed

Foreign Partnership Tax Matters Partner

Corporation is a Shareholder of Controlled Foreign Corp.

Number of Forms 5471 Attached

Interest in Foreign Bank Account

Name of Foreign Country

Number of Forms 8873 Attached (Extraterritorial Income Exclusion)

Was a qualified sub S subsidiary election terminated or revoked?

## Invoice, Letter, Filing Instructions Input Screen 4.1

Prior Year Preparation Fee (Memo Only)

**IRS** Center

Salutation



### Shareholder Information Input Screen 5

Identification Number Street Address City

State

ZIP Code

Resident State

Ownership %

## Stock Ownership Input Screen 6

Shareholder Name

Number of Shares Owned at Year End

### Shareholder's Basis Input Screen 9

Stock Basis At Beginning Of Tax Year
Prior Year Loss In Excess Of Basis
Principal Amount Of Debt Owed To Shareholder At Beginning Of Tax Year
Debt Basis At Beginning Of Tax Year, If Diff.

#### **Estimates Input Screen 10**

Overpayment Applied From Prior Year

#### Penalties & Interest Input Screen 11

Prior Year Excess Net Passive Income Tax

Form 2220 Options

Optional Annualized Methods: 1=Option 1, 2=Option 2, Blank=St&ard

### Ordinary Income Input Screen 13

Other Income

## Cost of Goods Sold Input Screen 14

Additional Section 263A Costs

Other Costs

**Ending Inventory** 

Inventory Method: Cost

Inventory Method: Lower of Cost or Market

Inventory Method: Other Method

Rules of Section 263A Apply

# **Ordinary Deductions Input Screen 15**

Taxes other

Other-Ordinary Deductions

Allocation Method (M&atory)

Other Information

# Depreciation (4562) Input Screen 16

**Description of Property** 

Form

Activity Name or Number

Category

Gulf Opportunity Zone Asset: 1=Yes, 2=No

Cost or Basis

Method

Life or Class Life

1=Half-Year, 2=Mid-Quarter

Amortization Code Section



#### Depreciation (4562) Input Screen 16 (continued)

Prior Section 179 Expense

**Prior Depreciation** 

Basis Reduction (ITC, Etc.)

AMT - Basis

AMT - Real Property, 2=Leased Personal Property (Pre-1987)

AMT – Prior Depreciation (MACRS Only)

Percentage of Business Use (.xxxx)

General Asset Account Election

Alternative Depreciation System (ADS)

150% DB Instead of 200% DB (MACRS Only)

1=IRS Tables, 2=DB/SL Formula (MACRS)

**Qualified Indian Reservation Property** 

**Qualified Disaster Property** 

Listed Property

Sport Utility Vehicle Over 6,000 Pounds

Date Sold or Disposed of (m/d/y or -m/d/y)

Sales Price

Expenses of Sale

Simplified Method

Blank=1245, 1=1250, 2=1252, 3=1254, 4=1255

Section 1250 Applicable Percentage, if Not 100% (.xxx)

Total Gain (loss)

Ordinary income portion under recapture rules

# Farm Income / Expenses Input Screen 18

Principal Product

Employer ID Number (if Different)

Agricultural Activity Code

Accounting Method: Cash 2=Accrual

Do Not Materially Participate

Cost of Livestock, Produce Purchased During the Year

Ending Inventory of Livestock, Etc.

#### Schedule K Income & Deductions Input Screen 20

Other Income (Loss)

Section 59(e) (2) Election Expenses

Other Deductions

Section 179 Carryover (Not oil & Gas Activities)

### Rental Real Estate Activities (Form 8825) Worksheet Input Screen 21

Kind of Property

Street address

City

State

Zip Code

Type of Property

Other type of property

2=Delete Next Year

Other Expenses

# Dispositions (Schedule D, 4797, Etc.) Input Screen 23

Description of Property

Date Acquired (m/d/y or -m/d/y)

Date Sold (m/d/y or -m/d/y)

Short-Term, 2=Long-Term



#### Dispositions (Schedule D, 4797, Etc.) Input Screen 23 (continued)

Gross Profit Ratio (.xxxx Or 100%) (6252)

Prior Years' Payments

Ordinary Income (-None, Triggers 4797)

Disposition of Asset With Prior Section 179 Expense

Like-Kind Property Received: Description

Like-Kind Property Received: Date Property Identified (m/d/y) Like-Kind Property Received: Date Property Received (m/d/y)

Related Party: Name

Related Party: Street Address

Related Party: City Related Party: State Related Party: ZIP Code Taxpayer ID Number Relationship to Taxpayer Marketable Security

#### Noncash Contributions (8283) Input screen 25

Name of Charitable Organization

Donee: Street Address, City, State, & Zip Code

#### Credits (Schedule K) Input Screen 26.1

Real Estate Rehabilitation Expenditures

Rental Real Estate Credits

Other Rental Credits

Other Credits & Credit Recapture

8941: Individuals Considered Employees

# Schedule A (8609) / LIH Recapture (8611) Input Screen 26.3

Kind of Building

**Building ID Number** 

Date Placed in Service (m/d/y)

Newly Constructed or Existing Building, 2=Section 42(e) Rehabilitation Expenditure

S Corporation Does Not Have Form 8609 Issued By the Housing Credit Agency

Building Qualified as Part of a Low-Income Housing Project & Met Section 42 Requirements: Yes, 2=No

Decrease in the Building's Qualified Basis for This Tax Year

Eligible Basis from Form 8609, Part II, Line 7b

Low-Income Portion (Line 2) (.xxxx)

Credit Percentage from Form 8609, Part I, Line 2 (.xxxx)

Maximum Housing Credit Available from Form 8609, Part II, Line 1b

## Other Schedule K Items Input Screen 27

Foreign Transactions - Foreign Country

Foreign Income Sourced at Corporate Level – Listed Categories

Deductions Allocation/Apportionable at Corporate Level – Listed Categories

Reduction in Taxes Available for Credit

Other Foreign Transactions

Other AMT Items

Other Items & Amounts (Line 17d)

## Balance Sheet (Assets) - Ending Amounts Only Input Screen 29

Cash

Accounts Receivable

Less Allowance for Bad Debts

Inventories, if Different from Screen 14

U.S. Government Obligations



#### Balance Sheet (Assets) - Ending Amounts Only Input Screen 29 (continued)

Tax-Exempt Securities

Other Current Assets

Loans to Shareholders

Mortgage & Real Estate Loans

Other Investments

**Buildings & Other Depreciable Assets** 

Less Accumulated Depreciation

Depleteable Assets

Less Accumulated Depletion

L& (Net of Any Amortization)

Intangible Assets

Less Accumulated Amortization

Other Assets

### Balance Sheet (Liabilities & Capital - Ending Amounts Only Input Screen 29

Accounts Payable

Mortgages, Notes Payable - Current Year

Other Current Liabilities

Loans from Shareholders

Mortgages, Notes Payable - Long-Term

Other Liabilities

Capital Stock

Additional Paid-in Capital

**Total Retained Earnings** 

Adjustments to Shareholders' Equity

Less Cost of Treasury Stock

# **Balance Sheet Misc. Input Screen 38**

Current year book depreciation

Current year book amortization

Current year book depletion

### Schedule M-1 Input Screen 31.1

Income on Schedule K Not Recorded on Books

Expenses on Books Not on Schedule K - Non-Deductible Expenses

Expenses on Books Not on Schedule K - Other

Income on Books Not on Schedule K - Tax-Exempt Income

Income on Books Not on Schedule K - Other

Deductions on Sch. K Not Charged Against Book Income - Other

## Schedule M-2 Input Screen 32

Beginning Balance

Other Additions

Other Reductions

Other Adjustments Account (Schedule M-2) - Beginning Balance

Shareholder Undistributed Taxable Income (Schedule M-2) – Beginning Balance

Other Retained Earnings (Schedule L) - Beginning Balance

# Schedule M-3 Input Screen Input Screen 31.2

Schedule M-3: Force, 2=Suppress

filing Schedule M-3 as alternative disclosure under Rev. Proc. 2004-45

Did the corp. prepare a certified audited non-tax-basis income statement?

If Income statement was prepared

Type of Income statement prepared

Worldwide consolidated net income (loss)



# Schedule M-3 Input Screen Input Screen 31.2 (continued)

Accounting standards used for line 4a

Net income/loss from Non-includible foreign entities

Net income/loss from Non-includible U.S. entities

Net income/loss of other foreign disregarded entities

Net income/loss of other U.S. disregarded entities

Net income/loss of other qualified sub S subsidiaries

Adjustment to eliminations of transactions between incredible entities

Adjustment to reconcile income statement period to tax year

Other adjustments to reconcile to amount on line 11

Income or Loss from Equity Method Foreign Corporations

Gross Foreign Dividends Not Previously Taxed

Subpart F, QEF, & Similar Income Inclusions

Gross Foreign Distributions Previously Taxed

Income or Loss from Equity Method US Corporations

US Dividends not Eliminated in Tax Consolidation

Income or Loss from US Partnerships

Income or Loss from Foreign Partnerships

Income or Loss from Other Pass-through Entities

Items Relating

Reportable Transactions

Worthless Stock Losses

Other Income/Loss Items with Differences

Other Expense Deduction with Differences

## Schedule K-1 Miscellaneous Information Input Screen 36

Final K-1

# Federal Taxes Input Screen 37

Built In Gain (Loss) Code O (Amount & Description)

# Prior Year Summary (for Comparison) Input Screen 40

Includes summary of all income, deductions, credits, & withholdings for current year to be transferred to prior year screen during Proforma to next year's program