

Post Vacancy – Job description

- **Reference number:** 2025-04 (to be quoted in all your communications)
- **Office location:** Beirut, LEBANON (Country Office)
- **Geographic coverage:** LEBANON
- **Position:** Short-term Technical Assistant – Country TA
- **Duration of assignment:** 12 months
- **Deadline for application:** 29 January 2025
- **Start date:** 7 April 2025

Job Description:

In order to facilitate and to maximise the impact of the humanitarian operations financed by the European Union in **Lebanon**, the expert will be appointed as **Short-term Technical Assistant** (TA), by the European Commission's Directorate General for European Civil Protection and Humanitarian Aid Operations (DG ECHO).

In recent months, the humanitarian situation in the Middle East has dramatically worsened due to the conflict between Hezbollah and Israel in Lebanon and the fall of the Assad regime in neighbouring Syria. Although a ceasefire agreement took effect on 27 November, the situation remains precarious, with widespread reports of fire exchanges still occurring. This has led to mass population movements. Since the ceasefire, over 860 000 internally displaced people are reported to be back in their cadastres of origin, while over 115 000 remain displaced over the country. 90 000 arrivals from Syria to Lebanon have been recorded since the fall of the Assad regime. DG ECHO has responded quickly to the crisis, allocating additional funding from its operational reserve, bringing the total 2024 allocation to €92 million. Given the humanitarian situation's critical nature in the coming year(s), it has also been decided to provide Lebanon with a more substantial initial allocation in 2025, starting the year with €80 million (compared to €60 million last year).

The short-term expert will reinforce the DG ECHO field office in Beirut. In order to maximise the impact of the humanitarian operations financed by the European Union, s/he will be required to carry out regular missions to identify and assess humanitarian needs and to monitor programs in the area of assignment. S/he will work closely with Thematic Experts of DG ECHO's Regional Office, to ensure coherence of the actions with DG ECHO's policies and practices, and work in close coordination with other relevant stakeholders, including the EU Delegations and partners.

The expert's tasks can be grouped under three categories: 1) analysis of the humanitarian situation in view of advising DG ECHO on its operational strategy; 2) management of the project portfolio at all stages of the project cycle, 3) humanitarian advocacy and dialogue with key stakeholders including development partners.

At the request of DG ECHO Headquarters, the expert may also be called upon to carry out missions linked to his specific responsibilities to other regions or to Brussels and should be prepared to react to a current or evolving crisis in any other region in the world.

https://civil-protection-humanitarian-aid.ec.europa.eu/where/middle-east-and-northern-africa/lebanon_en

Place of assignment:

The short-term expert (**regarded as expatriate without his/her family**) will be part of DG ECHO's Country Office based in Beirut, Lebanon. The Lebanon office comprises a team of 1 Head of Office, 1 Technical Assistant, and 6 national staff.

Candidates are deemed to be fully aware of the local living conditions, including inter alia information concerning security, health care, social acceptance of sexual orientation, and accommodation provided, before applying.

Qualification requirements and assets:

DG ECHO's recruitment policy aims at respecting diversity, creating an inclusive working environment, maintaining gender balance. We apply a zero-tolerance policy on discrimination.

DG ECHO encourages recruitment of qualified women. Therefore, female candidates are strongly encouraged to apply and at equal merit between two final candidates, female candidates will be given priority.

Please note that nationals of the country where the post is based are not eligible.

Eligibility criteria:

The candidate must have at least 3 years of professional experience in humanitarian aid with a minimum of 2 years' relevant experience in the area of expertise outside the European Union and other industrialised countries, other than their country of origin.

General DG ECHO language requirements: mastering English or French as the mandatory first language. The second language must be different from the first language and must be one of the languages used in the humanitarian aid sector, namely French, English, Spanish, Arabic or Russian.

Requirements for the post:

- For the present position, an excellent command of English is required (C1 level)
- At least 3 years of experience in management of multi-sectoral humanitarian aid programs
- Experience in refugee and resettlement situations
- Experience in complex settings (e.g. conflict, forced displacement, food insecurity)
- Team player and cooperation skills

Assets:

- Previous experience with DG ECHO
- Experience in the region
- Knowledge of French

Application

Interested candidates must send their application to echo-experts-jobs@ec.europa.eu

Subject of the message: 2025-04 – Short-term Country TA, Beirut, LEBANON

With the following information:

- First Name:
- Surname:
- E- mail:
- Phone number(s):
- ID application number (DG ECHO database "Individual Experts Online"):
- Available from (dd/mm/yyyy):

Documents to be attached: Curriculum Vitae and Motivation Letter (in English)

By sending your email with the requested personal details and documentation, you explicitly provide your consent for the processing of your personal data for recruitment-related purposes.

Only candidates registered in DG ECHO Field Staff Management (FSM) database can apply

<https://webgate.ec.europa.eu/echo/fsm/>

- Only shortlisted candidates will be contacted by DG ECHO.

For information related to Data Protection and the processing of personal data for recruitment-related purposes, please consult the Specific [Privacy Statement](#).

For any IT issues related to the update of your CV in the Field Staff Management (FSM), please do contact ECHO-DEV-FSM@ec.europa.eu

Deadline for sending application: 29/01/2025