

Request to Withdraw Consent to the Processing of Personal Data

Article 7 of GDPR allows a data subject submit a request to withdraw their consent to the processing of their personal data.

If you wish the HEA/Irish research Council to withdraw consent to the processing of your personal data by us please complete this form and submit it to the Data Protection Officer, Higher Education Authority, 3 Shelbourne Road, Dublin D04 C2Y6 or email it to dataprotection@hea.ie.

We may ask for additional information if we have reasonable doubts as to your identity. If you are making the request on behalf of a Data Subject¹, an authorising letter signed by the Data Subject must be submitted.

In order to process your request, the HEA may need to contact you to request additional information or to seek clarification. We will confirm the outcome of your request within 30 days of receiving your request.

PLEASE COMPLETE IN BLOCK LETTERS

Details of Data Subject

Name:

| Contact Number | | | | | |
|--|--|--|--|--|--|
| Contact Email | | | | | |
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| Request to withdraw consent to the processing of personal data | | | | | |
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| Please provide details of the withdrawal of your consent | | | | | |
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¹ Data Subject is the individual who has a right to request access to their Personal Data and is the person who is the subject of the Personal Data in question

| I hereby declare and confirm that all information and supporting documents provided by me in connection with this Request are true, accurate and complete. I understand that it will be necessary for the HEA to verify my identity and that the HEA may contact me for more detailed information in order to process my request. I consent to the collection, use and disclosure of the personal data that I have provided in this form for the purpose of this request. |
|---|
| Name: (BLOCK CAPITALS) |
| Signature: |
| Date: |
| |
| |
| For Internal Use |

Declaration

| For Internal Use | | | | |
|---|--|-------|--|--|
| Application Reference Number | | | | |
| Linked Reference Number if the data subject has made a previous request | | | | |
| Received by: | | Date: | | |
| Referred to: | | Date: | | |
| Date Request Completed: | | | | |
| Date Requestor Informed: | | | | |
| Comments: | | | | |
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