2022-2023 Academic Proposal Meeting Dates and Submission Deadlines

	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23
CIM Submission through College Approval Deadline, 4 pm		9/6 for Sept Meeting; 9/26 for Oct Meeting	10/25	11/28	NA	TBD	TBD	TBD	TBD			
Grad College Exec Committee		9/13	10/3	11/1	12/5	TBD	TBD	TBD	TBD			
COTE		9/21	10/19	11/16	12/21	1/18	2/15	3/22	4/19	5/17		
EPC	8/29	9/12; 9/26	10/3; 10/17; 10/24	11/7; 11/28		1/23; 1/30	2/20; 2/27	3/20; 3/27	4/10; 4/17			
Senate Submission Deadline, 4 pm		9/12	10/3	11/7	11/28	1/30	2/27	3/27	4/17			
Senate		9/19	10/10	11/14	12/5	NONE	2/6	3/6	4/3; 4/24			
USC	8/30	9/27&28	10/27	11/22	NONE	1/13	2/16	3/14	4/27	5/31	6/26	
BOT Submission Deadline, 4 pm	8/11		10/6		12/15		2/16		4/6		6/7	
BOT		9/22		11/17		1/26		3/30		5/18		7/19 &20
IBHE Submission Deadline to Provost's Office, 4 pm		9/5 for Nov Meeting	10/27 for Jan Meeting									
IBHE	8/16			11/15		TBD						
HLC												
Sponsor Action	Senate Office/Provost Action											

Graduate College Executive Committee - Committee that reviews items related to graduate programs, which must be reviewed and approved by the Graduate College's Executive Committee. GCEC will transmit approved items to the Provost's office. 2023 meeting dates for GCEC and IBHE will be available in late fall.

Council on Teacher Education (COTE) - Central administrative unit housed in the College of Education. Items involving programs leading to P-20 teaching certification must be reviewed and approved by the Council on Teacher Education, which transmits items as appropriate to the Illinois State Board of Education (ISBE), prior to submission to the Provost's office. COTE will send items to the Provost's once appropriate approvals are in place.

Senate Educational Policy Committee (EPC) - Committee that conducts review of educational policy matters including academic proposals on behalf of the Senate. Items considered new or major revision proposals will be reviewed by a subcommittee and could be with EPC for a few weeks in workflow.

Senate - Committee that exercises legislative functions in matters of educational policy and other powers and duties specified in the Statutes. Items must be received by Senate office, from EPC, no later than 5 pm on the Wednesday prior to the meeting the following Monday.

University Senates Conference (USC) - Committee that reviews all Senate approved items from all 3 University of Illinois campuses.

Board of Trustees (BOT) - Board that is the governing body at the University of Illinois. Items for Board of Trustees meetings are due to the Chancellor's office 4-6 weeks prior to the scheduled meeting. A representative from the sponsoring unit must be present when the proposal is on the BOT agenda.

Illinois Board of Higher Education (IBHE) - Board that coordinates higher education in Illinois. Items must be completed and final at least 7 weeks before the next IBHE meeting to be considered for the agenda. The submission deadline in the table above allows a pre-review in the Provost's Office to occur prior to submission to IBHE, which you are highly encouraged to do.

Higher Learning Commission (HLC) - Commission that accredits Colleges and Universities. For new or revised (>25% change in requirements) programs, the Provost's Office submits appropriate paperwork on behalf of the sponsor and University. Initial submissions are made by the Provost's Office upon approval by the Academic Senate with further action being handled if needed when the appropriate levels of governance have approved the program.

Note: Not all proposals will need to go through all approval stages noted in the table. Use the Levels of Governance (hyperlink) to discern which stages are appropriate for your proposal.