

Processing Timeline for LAS Degree Programs

We recommend that units contact Stephen R. Downie (sdownie@illinois.edu), Associate Dean for Curricula and Academic Policy, in the Office of the Dean prior to initiating proposals for new or revised curricula. Prior to submitting the proposal, please forward unit's Executive Officer approval to LAS.

Formal submission- Once the proposal is ready for formal submission, departments should obtain approvals from the Unit Executive Officer and School Director (if applicable).

LAS Courses and Curricula Committee Review- The LAS C&C evaluates proposals on their academic merits.

LAS Dean's Cabinet receives proposals for new and significantly revised curricula and further evaluate proposals for any fiscal implications. The proposals are then reviewed by the LAS Executive Committee.

Proposal ready to leave LAS- depending on the type of proposal the next step varies:

Teaching curricula will be submitted to the Council on Teacher Education

Graduate programs will be submitted to the Graduate College

Undergraduate programs will be submitted to the Provost Office

Senate Educational Policy Committee reviews all curricula proposals.

Visit the [Provost website](#) for specific information on the next levels of review.

How long does this process normally take? From formal submission through Senate approval- roughly 12 months. For proposals that require additional review (Board of Trustees and Illinois Board of Higher Education) an additional 6-9 months may be needed.