



Maryland
Department of
the Environment

Lead Rental Certification and Accreditation

Instructions for Form D - Reinspection



Lead Rental Certification and Accreditation
Maryland.gov



Form D - Reinspection



Form D is used for passing reinspections to amend an inspection certificate (Form 330) that has already been issued.

The types of reinspections are categorized as:

- Exterior Waiver
- Limited Lead Free Certification
- Test for Lead Dust



Instructions

Step 1: To add a Form D to a certificate, an inspector must first schedule the reinspection in the LRCA database. **This will generate a Schedule ID # which the inspector will need to complete the Form D.**

- For reinspections performed *by the same inspector* who performed the original inspection, the inspector can follow the [Schedule Reinspection \(by the same Inspector who scheduled the original one\)](#) instructions.
- For reinspections performed *by any inspector*, including reinspections performed by a different inspector than who performed the original inspection, the inspector must follow the [Schedule Reinspection \(by any inspector\)](#) instructions.

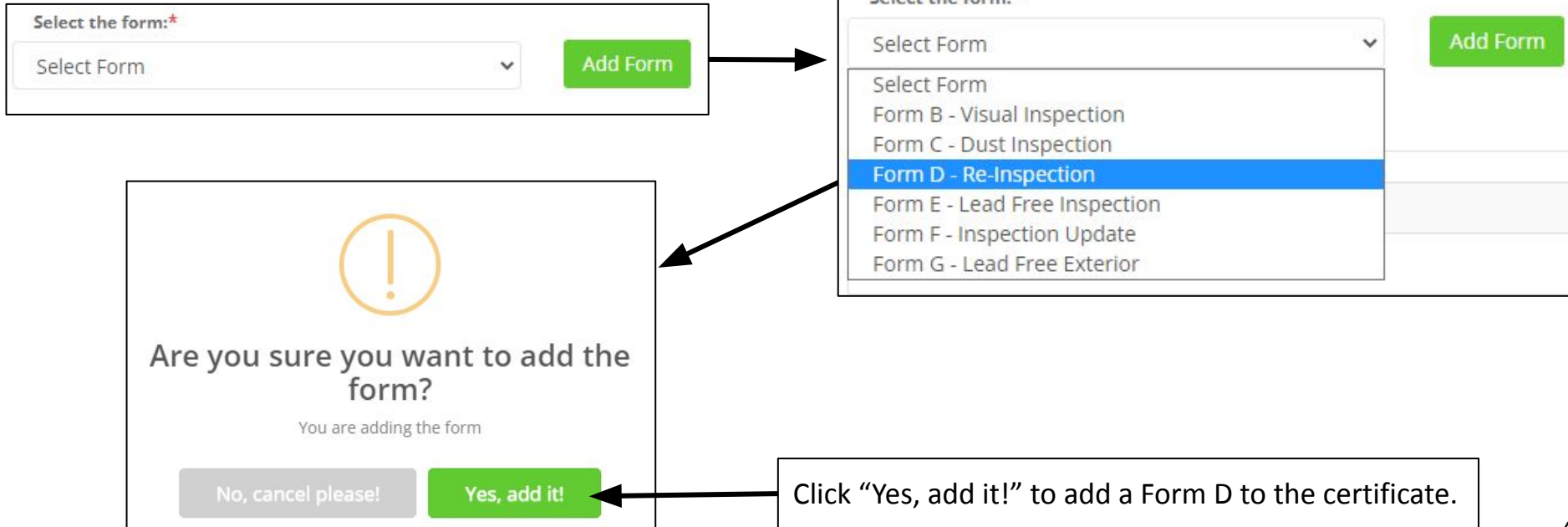
Step 2: Once the reinspection has been scheduled, navigate to the certificate page.

Note: The inspector can click on the schedule ID link for either the reinspection or the original inspection (Parent InspectionID). On the corresponding inspection page, a link to the certificate can be found under the “List of Certificates” section.



Instructions

Step 3: On the certificate page, select “Form D - Reinspection” from the “Select Form” drop-down list.





Instructions



Step 4: Select the appropriate reinspection category from the drop-down list.

Select one of the option below:*

Select Reinspection Type

Select Reinspection Type

Exterior Waiver

Limited Lead Free Certification

Test For Lead Dust

Step 5: Enter the Schedule ID # for your reinspection in the “Form-D ReInspectionID” field (this is the Schedule ID # generated from scheduling your reinspection in Step 1).

Form-D ReInspectionID*

Form-D InspectionID



Instructions: Exterior Waiver



Select the “Exterior Waiver” category if the reinspection was performed to clear the waiver for exterior components noted in the original inspection to meet lead hazard reduction requirements.

Supervisor's Accreditation No. <input type="text" value="Supervisor's Accreditation No"/>	Date of Statement <input type="text" value="Date of Statement"/>
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Enter the Supervisor's Accreditation number.

Enter the date that the SSW was certified (this is the Certify Date recorded on the SSW).

In accordance with COMAR 26.16.02.03, the supervisor responsible for lead hazard reduction treatments must provide the Supervisor's Statement of Work (SSW) form that states that the required treatments were performed in accordance with the law and applicable regulations. The SSW must be added to the certificate by the inspector. The inspector can select an SSW applicable for the certificate under the “Available SSWs to select & add” section, and click “Assign SSW.”

Note: If there are no SSWs available to select and assign to the certificate, the inspector must contact the owner to get the SSW from a supervisor.



Instructions: Limited Lead Free Certification



Select the “Limited Lead Free Certification” category if the reinspection was performed following a required inspection for Limited Lead Free certification, as indicated on the original certificate. This reinspection confirms that there currently is no chipping, peeling, or flaking exterior paint. **The Form D must be entered before the certificate expires.**

Recertification is required by the following date

Recertification Date

Note: Recertification Date auto-populates based on the reinspection date.

Supervisor's Accreditation No.

Supervisor's Accreditation No

Date of Statement

Date of Statement

Note: These fields should be completed only if defective paint was corrected. If defective paint was corrected, the Supervisor's Statement of Work (SSW) must be added to the certificate.



Instructions: Test for Lead Dust



Select the “Test for Lead Dust” category if the reinspection was performed to retest rooms which failed to meet the lead dust standards under COMAR 26.16.02.03B or COMAR 26.16.02.04B.

A Form C and laboratory results for the reinspection must be added to the certificate.

- Note: If the reinspection occurs within 30 days of the initial inspection, a Form D is not necessary. Instead, the inspector should submit 2 Form Cs with the inspection certificate.




Instructions

Step 6: Check the “I certify...” checkbox to confirm, and enter the date that the reinspection was performed in the “Certify Date” field.

I certify that on , I re-inspected the property/unit listed on the inspection certificate referenced above. I further certify that the property/unit has satisfactorily passed my examination under the relevant provisions of Environment Article, Title 6, Subtitle 8, Annotated Code of Maryland.*

Step 7: Click “Save Form” and re-confirm to save from the pop-up.

Please review the form for accuracy before saving. After saving the form, the inspector will land on the certificate page where the Form D is added under “List of Forms & SSWs” section.



Are you sure you want to save Form-D?

You are saving the form



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Questions?



mde.maryland.gov/programs/land/LeadPoisoningPrevention/Pages/LRCA



lrca.mde@maryland.gov



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OR 1 (800) 633-6101, Ext. 3825



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