



**STATE OF MARYLAND
BOARD OF WATERWORKS AND WASTE SYSTEMS OPERATORS
MINUTES OF THE MEETING HELD ON:
Thursday, February 14, 2019 At
Back River WWTP, Baltimore, MD**

1 *****
2
3 MISSION OF THE MARYLAND BOARD OF WATERWORKS & WASTE SYSTEMS OPERATORS
4 The Treatment Systems that provide drinking water for our citizens and handle the wastes generated by
5 our daily activities play an important role in protecting Public Health and the Environment of Maryland.
6 Through the Certification Program established by State Law, the “Board of Waterworks and Waste
7 Systems Operators” sets the education, experience and examination standards for Operators and
8 Superintendents who work in these vital systems.
9 *****

10 **BOARD MEMBERS PRESENT**

William Shreve	Joseph Johnson
Dee Settar	Dominic Deludos
	Nancy Hausrath – via conference call

11
12 **LIASONS & STAFF PRESENT**

13 Neil Winner	Board Staff
14 Pam Franks	Board Staff
15 Stephanie Brown	Board Staff
16 Martin Fuhr	Board Staff
17 Lynn Angotti	Board Counsel
18 Andrea Ryon (in place of Karen Brandt)	MCET Liaison

19
20 **Not Present**

21 Dr. Russell Kelley	Board Member
22 Bruce Darner	Board Member
23 Joe Haxton	Board Member
24 Jack Bowen	MRWA Liaison
25 Hiram Tanner	CWEA Liaison
26 Karen Brandt	MCET Liaison
27 Scott Harmon	CWEA Liaison
28 Jay Price	AWWA Liaison

29
30 **01. CALL TO ORDER**

31
32 Board Chair called the meeting to order at 10:30 AM.

33
34 **02. REVIEW AND ADOPTION OF PROPOSED MEETING AGENDA**

35
36 It was moved by Joseph Johnson and seconded by Dee Settar to adopt the proposed meeting agenda.
37 Motion carried.

39 **03. REVIEW AND APPROVAL OF PRIOR MEETING MINUTES**

40
41 Board Members reviewed the January 17, 2019 draft meeting minutes. After review, it was moved by
42 Joseph Johnson and seconded by Dee Settar to approve the minutes as amended. Motion carried.

43
44 **04. BOARD CHAIR’S COMMENTS**

45
46 Board Chair thanked Board Members and Liaisons for attending today’s Meeting, and introduced and
47 welcomed Andrea Ryon from MCET (Maryland Center for Environmental Training).

48
49 **05. SECRETARY’S REPORT**

50
51 **A. Report on Board’s Administrative Activities**

52 Neil Winner reported that as of January 31, 2019, appropriations for fiscal year 2019 are
53 \$270,893.00, expenses are \$123,231.49, revenue is \$111,927.00, and the encumbrance is
54 \$3,270.00.

55
56 **B. Report on Examination Results**

- 57 1. Please refer to Attachment A.
- 58
- 59 2. Board Staff discussed the examination statistics for the month of January 2019. There
60 were 59 total exams taken in January, with an overall pass rate of 30.51%. Thirteen
61 people sat for the paper water exams, scoring an overall pass rate of 38%. Two people
62 sat for the online (AMP) water exams, with none passing. Thirty Six people sat for the
63 paper wastewater and industrial wastewater exams, scoring an overall pass rate of 31%.
64 Eight people sat for the online (AMP) wastewater and industrial wastewater exams,
65 scoring an overall pass rate of 25%. In January there were no web-based exams
66 administered at MDE.

67
68 **C. Sunset Review**

69 Neil Winner presented the Department of Legislative Services (DLS) Final Preliminary
70 Evaluation Report and discussed the recommendations made by DLS in the report. DLS
71 recommended that the Board coordinate with MDE's Office of Information Management
72 and Technology on an upgrade of the Board's outdated database.

73
74 **D. Board Appointments**

75 Neil Winner reported that he has not received any notification or update about the three
76 pending appointment applications sent to the Governor and the Secretary of the
77 Department. Additionally, the Board discussed member re-appointments.

78
79 **06. REVIEW OF APPLICATIONS**

80
81 **A. Reciprocity**

- 82
- 83 1. Randy Jones – Requested Reciprocity from Pennsylvania to obtain a MD Class 2
84 Industrial Wastewater Treatment operator certification. Board Staff recommended he
85 be granted Reciprocity for the Class 2 Industrial Wastewater Treatment operator
86 certification. It was moved by Joseph Johnson and seconded by Nancy Hausrath to
87 accept Board Staff’s recommendation. Motion carried.

- 88
89
90
91
92
93
94
95
2. Jared Brantner - Submitted a request for reconsideration regarding the Board's decision on his Reciprocity request presented at the January 17, 2019 meeting. The Board denied reconsideration based on the fact that he did not obtain the needed experience or certification from Pennsylvania for reciprocity in Maryland. It was moved by Joseph Johnson and seconded by Nancy Hausrath to deny Mr. Brantner's reconsideration request. Motion carried.

96
97

07. COMMITTEE REPORTS

98
99

A. Training Review and Evaluation (TRE) Committee

- 100
101
102
103
104
105
106
1. The next TRE Committee meeting will be March 6, 2019 held at Anne Arundel County Operations and Maintenance, Millersville, MD.
 2. Board Staff received a request from an operator stating his interest in teaching training courses. Board suggested referring him to the organizations that currently provide continuing education and training courses for teaching opportunities.

107
108

08. ON-GOING BUSINESS

109

A. Operator Certification Process

110
111
112

Neil Winner will present proposed Class 5-Supplemental Disinfection exam questions to the Board for review at the March 14, 2019 meeting.

113
114

09. NEW BUSINESS

115
116

A. None to Report

117
118

10. DISCUSSION WITH BOARD LIAISONS AND GUESTS

119
120

A. None to Report

121
122

11. ADJOURNMENT

123
124

Joseph Johnson moved to adjourn the meeting at 11:48 AM. The next meeting will be held on **March 14, 2019, 10:00 A.M., at Howard County Bureau of Utilities, Columbia, MD, 21045.**