



**STATE OF MARYLAND
BOARD OF WATERWORKS AND WASTE SYSTEMS OPERATORS
MINUTES OF THE MEETING HELD ON:
Thursday, September 20, 2018 At
Maryland Environmental Service, Millersville, MD**

1
2 *****
3 MISSION OF THE MARYLAND BOARD OF WATERWORKS & WASTE SYSTEMS OPERATORS
4 The Treatment Systems that provide drinking water for our citizens and handle the wastes generated by
5 our daily activities play an important role in protecting Public Health and the Environment of Maryland.
6 Through the Certification Program established by State Law, the “Board of Waterworks and Waste
7 Systems Operators” sets the education, experience and examination standards for Operators and
8 Superintendents who work in these vital systems.
9 *****

10 **BOARD MEMBERS PRESENT**
William Shreve Joseph Johnson
Dominic Deludos Dr. Russell Kelley
Bruce Darner Joe Haxton
Dee Settara

11
12 **LIASONS & STAFF PRESENT**
13 Neil Winner Board Staff
14 Stephanie Brown Board Staff
15 Martin Fuhr Board Staff
16 Pam Franks Board Staff
17 Lynn Angotti Board Counsel
18 Jay Price AWWA Liaison

19
20 **Guests**
21 Partha Tallapragada MES- Maryland Environmental Service Liaison
22 Burt Curry WEF Liaison
23 Greg Wilkinson MES- Maryland Environmental Service

24
25 **Not Present**
26 Nancy Hausrath Board Member
27 Jack Bowen MRWA Liaison
28 Hiram Tanner CWEA Liaison

29
30 **01. CALL TO ORDER**
31 Board Chairman called the meeting to order at 10:10 AM.

32
33 **02. AGENDA REVIEW AND ADOPTION OF PROPOSED MEETING AGENDA**
34 It was moved by Dr. Russell Kelley and seconded by Joseph Johnson to adopt the proposed meeting
35 agenda as amended. Motion carried.

36
37 **03. REVIEW AND APPROVAL OF PRIOR MEETING MINUTES**
38 Board Members reviewed the July 19, 2018 draft meeting minutes. After review, it was moved by

39 Joseph Johnson and seconded by Dee Settar to approve the minutes, as amended with the necessary
40 corrections completed. Motion carried.

41
42 **04. BOARD CHAIRMAN'S COMMENTS**

43 Board Chairman thanked Board Members and Liaisons for attending today's Meeting; introduced and
44 welcomed Lynn Angotti, Deputy Counsel from the Office of the Attorney General.

45
46 **05. SECRETARY'S REPORT**

47
48 **A. Report on Board's Administrative Activities**

49 As of August 31, 2018, appropriations for fiscal year 2019 are \$270,893.00. Expenses are
50 \$33,933.93, revenue is \$36,492.00 and the encumbrance is \$10,042.00. Neil Winner gave
51 a breakdown of appropriations and expenses for fiscal year 2015 through 2018 YTD.

52
53 **B. Sunset Review**

54 Connor McCarthy from the Department of Legislative Services sent follow-up email to
55 Neil Winner outlining preliminary evaluation process due this fall for the Sunset Review.
56 The Board discussed the letter received from the Department of Legislative Services
57 regarding the upcoming Sunset review and provided a copy to Board members and
58 Liaisons. Board counsel will follow-up to see if a preliminary Sunset Review is needed.

59
60 **C. Report on Examination Results**

- 61 1. Please refer to Attachment A.
- 62 2. The Board staff gave year to date percentages of Operators taking exams stating an
63 overall 50% pass rate for the month of July and 27.59% for the month of August 2018.
64 A total of 654 Operators took the exam YTD.

65
66 **06. REVIEW OF APPLICATIONS**

67
68 **Education Substitution**

- 69 1.) Steven Adams: Requested Education Substitution for his Class 5A Wastewater Treatment
70 Operator Certification. Board Staff recommended granting him 12 months of Education
71 Substitution toward his Operator Certification experience requirements. Joseph Johnson
72 moved to accept Board Staff's recommendation and seconded by Joe Haxton. Motion carried.
73
- 74 2.) Jeffrey Morton: Requested Education Substitution for his Class 5A Wastewater Treatment
75 Operator Certification. Board Staff recommended granting him 8 months of Education
76 Substitution toward his Operator Certification experience requirements. Joe Haxton moved to
77 accept Board Staff's recommendation and seconded by Joseph Johnson. Motion carried.
78
- 79 3.) Olutoyin Adedapo: Requested Education Substitution for his Class 5A Wastewater Treatment
80 Operator Certification. Board Staff recommended granting him 12 months of Education
81 Substitution toward his Operator Certification experience requirements. Joseph Johnson
82 moved to accept Board Staff's recommendation and seconded by Bruce Darner. Motion
83 carried.
84
- 85 4.) James Seuberling: Requested Education Substitution for his Class 5A Wastewater Treatment
86 Operator Certification. Board Staff recommended granting him 12 months of Education
87 Substitution toward his Operator Certification experience requirements. Joe Haxton moved to

88 accept Board Staff's recommendation and seconded by Joseph Johnson. Motion carried.

89
90 **Experience Credit**

- 91 1.) **James Seuberling**: Requested Experience Credit for his Class 5A Wastewater Treatment
92 Operator Certification. Board Staff recommended granting him 12 months of Experience
93 Credit toward his Operator Certification experience requirements. Joseph Johnson moved to
94 accept Board Staff's recommendation and seconded by Joe Haxton. Motion carried.

95
96 **Reciprocity**

- 97 1.) **Stephen Nelson**: Requested Reciprocity from Indiana to be a Maryland Class 5 Industrial
98 Wastewater Treatment Operator. Board Staff recommended granting him Reciprocity based
99 on his classification held in Indiana and operating experience. Dominic Deludos moved to
100 accept Board Staff's recommendation and seconded by Bruce Darner. Motion carried.
- 101
- 102 2.) **Christopher Stroup**: Requested Reciprocity from Pennsylvania to be a Maryland Class 5A
103 Wastewater Treatment Operator and Class 1 Water Treatment Operator. Board Staff
104 recommended granting him Reciprocity for the Class 1 Water Treatment Operator and Class
105 5A Wastewater Treatment Operator Certifications based on his experience in Pennsylvania
106 working at an Enhanced nitrogen removal facility. Joe Haxton moved to accept Board Staff's
107 recommendation and seconded by Dominic Deludos. Motion carried.

108
109 **07. COMMITTEE REPORTS**

110
111 **A. Training Review and Evaluation (TRE) Committee**

- 112 a.) Board reviewed the TRE Committee's recommendations for training that has been
113 submitted. Joe Haxton moved to approve Committee's recommendation, and seconded
114 by Dee Settar.
- 115 b.) Board Chairman offered for the TRE Committee to make revisions to the TRE Policy.
116 When changes and recommendations are finalized, the Board will review and adopt the
117 final revisions.

118
119 **08. ON-GOING BUSINESS**

120
121 **A. Operator Certification Process**

122 The Board discussed the use of ABC Association of Board Certification and the proposed
123 plan of adopting ABC's standardized exams prescriptions and process. Neil Winner
124 discussed Supplemental Chlorine dioxide treatment requirements for certified operators'
125 criteria for obtaining temporary class 5 Water Treatment and implementing a Water
126 Treatment class 5 exam and renewal requirements, indicating that in the interim these
127 operators would need a Class 1 disinfection sited for chlorination process.

128
129 **09. NEW BUSINESS**

130
131 **A. Additional Operator Exam Venues for 2019**

132 Board staff discussed looking into partnership opportunities with community colleges
133 and MES as future sites to host Web based Exams in the upcoming 2019 Exam
134 schedule. Board staff will check into space availability and fees. Board suggests
135 contacting Karen Brandt of (MCET) Maryland Center for Environmental Training to
136 follow-up with community colleges contacts.

137 **10. DISCUSSION WITH BOARD LIAISONS AND GUESTS**

138
139 A. Bruce Darner - WWOA reported 1317 One thousand three hundred in attendance at the
140 Tri-Con conference in Ocean City over 1284 books sold for 2018, and 24 operators took
141 the exam. 16 Scholarship for Licensed Operators to attend Tri-Con to include (3) three
142 nights stay Hotel accommodations and registration.

143
144 **11. ADJOURNMENT**

145
146 Joseph Johnson moved to adjourn the meeting at 12:37 P.M. The next meeting will be held on **October**
147 **18, 2018, 10:00 A.M., at Patapsco Wastewater Treatment Plant, Baltimore, MD, 21226.**