

Maryland Higher Education Commission  
 Office of Student Financial Aid  
 6 N. Liberty Street, Ground Suite  
 Baltimore, MD 21201  
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 TTY for the Deaf – (800) 735-2258  
 MHEC.MARYLAND.GOV

**CREDIT COMPLETION (ACADEMIC PROGRAM)**  
**Appeal Criteria**  
**2024-2025 Academic Year**



<b>Applicable Programs</b>	Guaranteed Access Grant \ Educational Assistance Grant
<b>2024-2025 Deadline to File Appeal</b>	September 1, 2024

<b>Credit Completion (Academic Program) Appeal Reason</b>	<b>Required Documents</b>
<b>Enrolled in a specific course or activity (internship, study abroad, clinical)</b>	<ul style="list-style-type: none"> <li>• A written statement explaining the circumstances which caused failure to meet the credit completion requirement</li> <li>• Documentation of the specific program (e.g. internship, study abroad, clinical)</li> <li>• Financial Aid Officer Certification Form (available on the MHEC Appeal webpage)</li> </ul>