

Town of Millington
Mayor and Council Meeting Minutes
April 12, 2022

Presents: Mayor Kevin Hemstock
Council Wayne Starkey
Council Eli Manning
Council Michelle Holland
Council Zita Seals

Town Administrator: Jo Manning

Public & Others: Zita Seals, Jeremy Rothwell, Sherise Kennard, Harriette Lowery, Sylvia Frazier, Eryka Seals, Jaylen Seals-Stanley, Kita Sorrell, Jervis Seals, Chris Shorter, Sr., Dana Bower, Mechelle Rochester, Alfreda V. Rochester-Cain, Wilbert Cain, Paul Brousseau, Melissa Brousseau, Trish McGee, and Lt. Kettner of Kent County Sheriff Department.

Call Meeting to Order: Council Kevin Hemstock called the meeting to order at 6:31 pm.

Minutes of previous meeting: A motion to approve the minutes for the March 8, 2022, entered by Council Starkey; a second by Council Manning, a vote of 4-0 was entered.

Swearing in Mayor and Council: Sherise Kennard, Clerk of Circuit Court swore in Kevin Hemstock as Mayor. Mayor Hemstock swore in Zita Seals as a member of the Town Council.

Organization For FY 2023 - Council voted as Vice Mayor, Wayne Starkey.

The next year meeting schedule was reviewed and approved with two dates changed due to MML Conference and Election Day. It was agreed to continue to hold the Council meetings the second Tuesday of each month starting at 6:30 pm.

Susquehanna Operational Services Report: Reviewed

Kent County Sheriff's Report: Lt. Kettner reviewed the Sheriff's Report for March. Council Seals asked if the School Zone rules were still in effect since the school was closed; Kettner replied they were no longer in effect.

Town Administrator Report: Reviewed

Code Enforcement Report: Reviewed

Rental Property Report: Reviewed

Engineer's Report: No Report Received

Old Business: The Council decided to table the Firehouse request for permit fees to be waived. The Firehouse still hasn't provided the Town with the paperwork needed for the processing of a permit to build a maintenance shed.

New Business: Jeremy Rothwell spoke to the Council about the Town approving a resolution on behalf of the Fire Company to issue a bond for a loan. Mr. Rothwell explained the Fire Company plans to build a three-bay pole barn. In the building, they are planning for storage space, housing firetrucks, and use one bay for repair work on equipment and vehicles. The Fire Company is also updating the outside of the existing building, installing a brick wall on the outside of the building at an estimated cost of \$229,000. In addition to this façade change, they want to install a new HVAC system and upgrade the electric. Council Seals asked about parking if the maintenance building is constructed; this building would cause the number of parking spaces to decrease by approximately 20 spaces.

Council reviewed the Audit RFPs. Lank, Johnson & Tull, CPA won the bid with a significant decrease if contracted for 3 years. A motion to accept Lank, Johnson & Tull as our auditing firm was entered by Council Starkey, seconded by Council Seals, a vote of 5-0 was entered.

Council reviewed the Trash RFP, only one was submitted. Chesapeake Waste Industries, LLC won the bid. A motion to accept Chesapeake Waste Industries, LLC as the Town's trash collector was entered by Council Manning and seconded by Council Starkey, a vote of 5-0 was entered.

Administrator Manning submitted the draft budget for review by Council.

Administrator Manning explained a need for a Town mission statement for future grant applications; she submitted a draft for review. The mission statement was read and approved by a motion by Council Starkey and seconded by Council Manning, a vote of 5-0 was entered.

Administrator Manning discussed the upcoming rehabilitation to the existing sludge beds and explained a possible cause of the damage was the size and weight of the Town's tractor currently being used to clean the beds. A proposal was submitted of purchasing a smaller tracker or skid steer versus renting the equipment on an as-needed basis. A motion to rent a Skid Steer with a bucket, to clean the sludge bed on an as-need basis, was entered by Council Starkey, a second by Council Manning, a vote of 5-0 was entered

Administrator Manning addressed a complaint regarding the storm water area in Mill Village with someone driving an ATV or go-cart around the property causing damage. It was agreed to erect "no trespassing" signs on this property.

Council agreed to show our appreciation to two businesses in Town. Tale Gate Market on May 7, 2022, for its 10-year anniversary and Millington Pharmacy closing after 35 years in business.

Public Comments: There were no Public Comments

Council Comments: Mayor Hemstock wants the Town to reach out to Jamie Williams with Economic Development of Kent County about business coming to Millington. Council Starkey asked if we could add Council Holland to the MCGILP account and Council agreed. Mayor Hemstock discussed his conversation with Russ Richardson of Millington Crossing proposal.

Correspondence: There were no Correspondence

With no further business to discuss a motion to adjourn at 8:49 PM was entered by Council Starkey, seconded by Council Holland, a vote of 5-0 was entered.

Respectfully submitted,

Jillian Starkey, Town Clerk