

TOWN OF MILLINGTON
Mayor and Council Meeting Minutes
April 13, 2021

Present: Mayor CJ Morales
Council Michelle Holland
Council Kevin Hemstock
Council Wayne Starkey

Town Administrator: Jo Manning

Public & Others: virtual meeting held through conference call due to coronavirus pandemic and State mandates in attendance via phone were Trish McGee, Kent County News, Elizabeth Beckley, and Steven McClead.

Call meeting to order: Mayor Morales called the meeting to order at 6:30 PM.

Pledge of allegiance was recited

Minutes of previous meeting: A motion to approve the minutes for the March 9, 2021 meeting was entered by Council Hemstock; a second by Council Starkey, a vote of 4-0 was entered.

Kent County Sheriff's Report: No report received.

Code Enforcement Report: Reviewed.

Rental Property Report. No inspections to report.

Maryland Environmental Services Report: No report received. Reviewed annual report of operations and maintenance of utility plants.

Town Administrator Report: Reviewed. Council reviewed and discussed the future County tax sales; approval was given for Administrator Manning to attend the tax sales for possible purchase of properties.

Engineer's Report: No report received.

Old Business:

Budget – Resolution 2021-07 Adoption of Budget for Fiscal Year 2020-2021 was introduced, a public hearing will be scheduled for May, Council finalized rate changes and made adjustments on various expenses allocations

Public Hearing – A motion to open the Public Hearing for Resolution 2021-03, 2021-04, 2021-05, 2021-06 was entered by Council Hemstock, a second by Council Starkey, a vote of 4-0 was entered.

Resolution 2021-03 – adoption of the revised Stormwater Management Ordinance was entered by Mayor Morales, there were NO public comments, a motion to adopt was entered by Council Hemstock, a second by Council Starkey, a vote of 4-0 to adopt was entered.

Resolution 2021-04 – adoption of property tax increase was entered by Mayor Morales, there were NO public comments, a motion to adopt was entered by Council Starkey, a second by Council Holland, a vote of 4-0 to adopt was entered.

Resolution 2021-05 – adoption of the revised Traffic & Vehicle Ordinance was entered by Mayor Morales, there were NO public comments, a motion to adopt was entered by Council Starkey, a second by Council Hemstock, a vote of 4-0 to adopt was entered.

Resolution 2021-06 – adoption of amended fee schedule, increasing the water and sewer rates and trash pickup rate was entered by mayor Morales, there were NO public comments, a motion to adopt was entered by Council Starkey, a second by Council Hemstock, a vote of 4-0 to adopt was entered.

A motion to close the public hearing was entered by Council Hemstock, a second by Council Starkey, a vote of 4-0 was entered to reopen the regular business meeting.

New Business:

366 Cypress Street – request for credit due to a water leak, Council reviewed information provided with average water usage prior to water leak, water usage during leak, and a copy of the invoice from the plumber repairing the leak. Council discussed revisiting the policy regarding the issuance of credits, as this account is habitually delinquent, the policy may need to have restrictions regarding the status of the account. A motion to approve the credit request in the amount of \$1,107.60 water usage + \$738.40 sewer usage = \$1,846 total credit to be issued.

MGLIP Authorized signer update – A revised signature card was authorized by Council, updating signers to the current Council members and Town Administrator as an authorized person to discuss the account with PNC.

Council comments: Council questioned the updating of street lights with new halogen lights, Administrator Manning is working with a new representative of Delmarva for this year's upgrade. Administrator Manning explained there are street lights issue in Mill Village due to ThinkBig's contractor damaging the electrical lines as they directionally drilled fiber through Mill Village. The Town has asked Bob Lawson Electrical to make the necessary repairs, provide supporting pictures and documents to allow for the invoicing of the expense to ThinkBig when completed.

Public Comments: There were no comments

Closed Session: A motion to enter into a closed session was entered by Council Hemstock, a second by Council Holland, a vote of 4-0 was entered. The purpose was to discuss personnel issues. A motion to close the closed session and reenter the public meeting was made by Council Hemstock, a second by Council Starkey, a vote of 4-0 was entered. Mayor Morales announced Council approved pay raises for the upcoming fiscal year, review an unsolicited bid for disability and life insurance, and approved hiring a part-time Clerk.

Correspondence: There was no correspondence to review.

With no further business to discuss a motion to adjourn at 7:45 PM was entered by Council Hemstock, seconded by Council Holland, a vote of 4-0 was entered.

Respectfully submitted,

Elizabeth Jo Manning
Town Administrator