

Town of Millington
Mayor and Council Meeting Minutes
January 10, 2023

Presents: Mayor Kevin Hemstock
Council Wayne Starkey
Council Mark Linton
Council Zita Seals
Council Michelle Holland (Late)

Town Administrator: Jo Manning

Public & Others Melissa Ireland and CJ Morales

Call Meeting to Order: Council Kevin Hemstock called the meeting to order at 6:30 pm followed by the pledge of allegiance.

Minutes of previous meeting: A motion to approve the minutes for the December 13, 2022, was entered by Council Starkey; a second by Council Linton, a vote of 4-0 was entered.

Susquehanna Operational Services Report: No Report Received

Kent County Sheriff's Report: Reviewed

Town Administrator Report: Reviewed

Code Enforcement Report: Reviewed

Rental Property Report: Reviewed

Engineer's Report: No Report Received

Public Hearing: A motion to open a Public Hearing was entered by Council Starkey, a second Council Linton, a vote of 4-0 was entered at 7:00 pm.

Mayor Hemstock read into the record Resolution 2022-12, Acquire Real Property-172 Sassafras Street. There was no public comment. A motion to adopt was entered by Council Starkey; a second by Council Seals; a vote of 4-0 was entered.

Mayor Hemstock read into the record Resolution 2022-11, Annexation of 172 Sassafras Street. There was no public comment. A motion to adopt was by Council Starkey; a second by Council Seals; a vote of 4-0 was entered.

A motion was entered by Council Starkey to close the Public Hearing at 7:20 pm: a second by Council Linton: a vote of 4-0 was entered.

A motion was entered by Council Starkey to open the meeting back up; a second by Council Linton: a vote of 4-0 was entered.

Old Business: Administrator Manning asked the Council for clarification of the title of Resolution 2022-13 Adoption of Driveway Entrance Permit requirements; the Council would like to add driveway or curb cut to the description in the resolution.

New Business: CJ Morales asked the Council to waive the invoice in the amount of \$500 billed to the firehouse for testing fire hose without asking permission. A motion was entered by Council Seals; a second by Council Holland, a vote 3 – 2 with recuses from Council Starkey and Council Linton. A review of procedures for future use of fire hydrants for non-emergency situations was reviewed.

Mayor Hemstock introduce Resolution 2023-01 Allocation for Public Water & Sewer Capacity Policies & Procedures.

Administrator Manning, shared with the Council proposed improvements to Water Front Park, included in these improvements is a new kayak/canoe launch; a representative from Rent.Fun shared information about Kayak lockers for possible installation at Water Front Park

Administrator Manning shared with the Council the proposed improvements to Robvanary Park, installation of soccer fields, basketball court and skate board ramps. The Town has received \$101,000 grant to start this project.

Administrator Manning discussed with the Council a Special Event permits to be adopted. With the future growth of the Town and possible events the original Parade Event permit is no longer acceptable.

Public Comments: There were no public comments.

Council Comments: Council Starkey asked the other Council members to check with Town Hall once a week, to sign checks or if anything is needed. Council Linton shared with the Council members the revival of the Junior Cadet program at the fire house. Mayor Hemstock shared a worksheet that depicts the fess waived by the Town for the fire house in the past, since 2002 the total waived is \$56,489.10 which does not include staff time and paperwork.

Correspondence: There was no Correspondence

With no further business to discuss a motion to adjourn at 7:56 PM was entered by Council Starkey, seconded by Council Linton, a vote of 5-0 was entered.

Respectfully submitted,

Jill Starkey, Town Clerk