

Town of Millington

Mayor and Council Meeting Minutes

December 12, 2023

Presents: Mayor Kevin Hemstock
Council Shelly Holland
Council Zita Seals
Council Wayne Starkey

Town Administrator: Jo Manning

Public & Others: Sheriff Hickman, Melissa Ireland, Patricia Gore and Bruce Shibe

Call Meeting to Order: Mayor Kevin Hemstock called the meeting to order at 6:30 pm.

Minutes of previous meeting: A motion to approve the minutes for the November 14, 2023 meeting, was entered by Council Starkey; a second by Council seals, a vote of 4-0 was entered.

Susquehanna Operational Services Report: Reviewed.

Kent County Sheriff's Report: Sheriff Hickman reviewed the monthly report.

Town Administrator Report: Reviewed.

Code Enforcement Report: Reviewed

Rental Property Report: Reviewed

Old Business: A motion to close the regular meeting and open the public hearing was made by Starkey, a second by Seals, a vote of 4-0 was entered. Mayor Hemstock read into record Resolution 2023-17 Adoption of the Amended 2023 Comprehensive Plan. Mayor Hemstock and Admin Manning explained the purpose of the Town's comprehensive plan. Public comments: Patty Gore asked how this plan affects Russ Richardson's future development plans, Admin Manning explained that the comp plan is for the town, it is used to apply for grants and determine viable future projects, she recommended Mrs. Gore read Kent County's Comprehensive Plan to determine its affects on Russ Richardson's future development plans and/or attend Kent County Planning and Zoning meetings. Mr. Shibe asked where the new sewer plant will be located, Admin Manning explained this project is a partnership between the Town and Kent County; the plant will be built in the county, but a location has not been determined due to determination from Federal and State agencies as to the location of a new outfall. With no other comments, a motion to adopt was entered by Council Starkey; a second by Council Seals; a vote of 4-0 was entered.

Mayor Hemstock read into record Resolution 2023-18 amendment to chapter21- Brush, Grass, & Weeds. There was no public comment. A motion to adopt was entered by Council Starkey; a second by Council Seals; a vote of 4-0 was entered.

A motion to close the public hearing and reopen the regular meeting was made by Starkey, a second by Seals; a vote of 4-0 was entered.

New Business: Mayor Hemstock read into record Resolution 2023-19- adoption of Employee Manual and Job Descriptions. A motion to adopt was entered by Council Starkey, a second by Council Seals, a vote of 4-0 was entered.

Admin Manning explained Chapter 68- Volunteer Fire Department Property Tax Credit. It will be for active members that own property in town, it will only be town property tax and the council will have to set a percentage for it. The fire company members will have to be active for 3 years, provide tax documentation to prove their active status, and apply to the Town for the tax credit. Admin Manning asked the Council to be prepared to finalize discussion at the January meeting, a public hearing can be scheduled in February.

Public Comments: Patty Gore asked what was going on with Asbury Methodist Church, have they had their final inspection or occupancy permit since it's been closed for so long, will they have church Christmas Eve Service. Admin Manning explained to her to the best of her knowledge "No, they haven't called for their final inspection yet, the Town hasn't received anything, and she can always call the church to ask any questions.

A motion to close the regular meeting made by Council Starkey, a second by Council Seals, A vote of 4-0 entered.

A motion to enter Closed session made by council Starkey, a second by council Seals, A vote of 4-0 entered. Council entered a closed session to discuss personnel issues.

A motion to close the closed session was made by council Starkey, a second by council Seals, a vote of 4-0 entered.

Council Comments: There was no comment.

Correspondence: There was no comment.

With no further business to discuss a motion to adjourn at 8:08 PM was entered by Council Starkey, seconded by Council Seals, a vote of 4-0 was entered.

Respectfully submitted,

Jill Starkey, Town Clerk