



## Erasmus+ Teacher Academies 2024

**Preparing an application:  
admissibility, eligibility &  
award criteria**

*EACEA/A2*

# *In this presentation*

- Key information

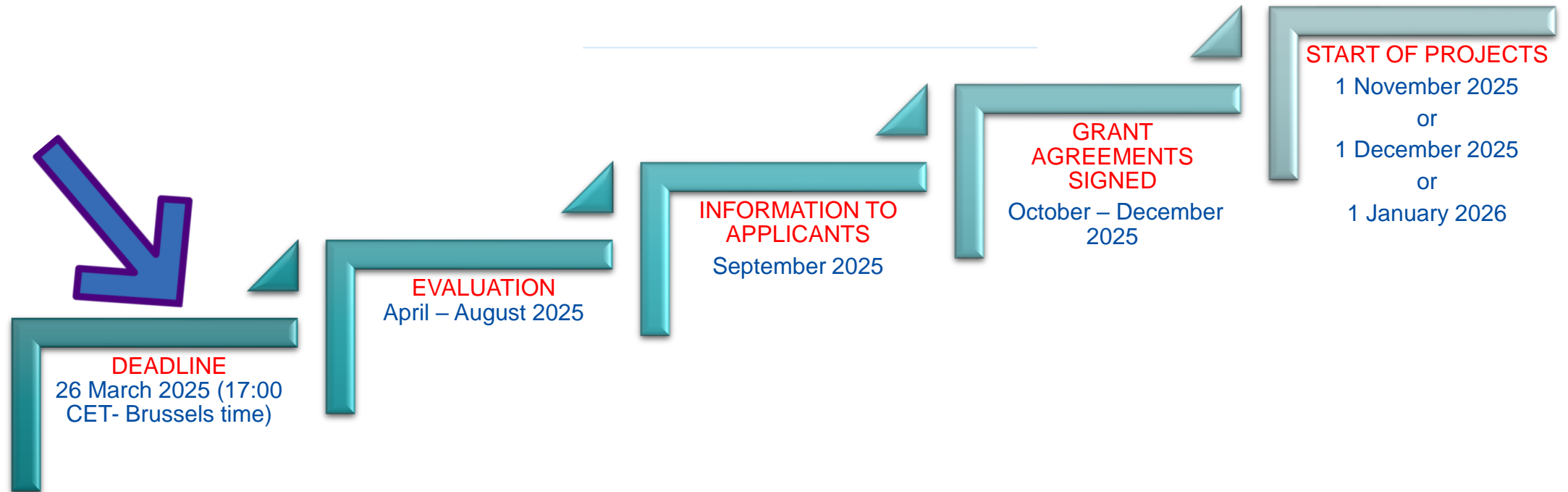


- Admissibility, eligibility criteria, evaluation criteria
- Starting an application
- Tips for applicants

# *Key information – reference information sources*

- **Full information about the call** - the [Erasmus+ Programme Guide](#)
- **Application Submission System** - [Funding and tenders opportunities portal](#) section 'Start submission'
- **Reference documents** (model grant agreements, annotated grant agreement, FTOP online manual, model application forms) – [Funding and Tenders Opportunities Portal](#) section '**Conditions and Documents**'

# Key information – Timetable



# Key information – Budget

Type of funding  
- Lump sum II

Budget available  
25 500 000 €



MAX. EU GRANT PER  
PROJECT  
1 500 000 €

MAX. EU CO-  
FINANCING  
80%

# Key information – how to participate

**Coordinator/Coordinating organization (compulsory)** – A participating organisation applying for an Erasmus+ grant on behalf of a consortium of partner organisations.

**Applicants (compulsory)** – are participating organisations which contribute actively to the accomplishment of the project. They will become beneficiaries and affiliated entities in the Grant Agreement if their application is funded.

**Affiliated entities (optional)**: organisations that have legal or capital link with applicants which contribute to the achievement of project objectives and activities (this link is neither limited to the action nor established for the sole purpose of its implementation). They are not counted for the minimum number of partners and partnership composition.

**Associated partners (optional)**: organisations which contribute to the specific tasks/activities of the project. They are not counted for the minimum number of partners and partnership composition. *They are not receiving a grant and are not listed in the financial table (budget).*

*For more information read the Part D - Glossary of Terms of the Erasmus+ Programme Guide*

# *Admissibility, eligibility criteria, evaluation criteria*

- **Application documents**
- **Admissibility**
- **Eligibility criteria**
- **Award criteria**

# Application documents

The application must include the following parts:

1. eForm (Part A) is filled online  
general information entered by the participants – generated by the IT system and filled online

Application forms

**Call: ERASMUS-EDU-2025-PEX-TEACH-ACA**  
(Erasmus+ Teacher Academies)

**Topic: ERASMUS-EDU-2025-PEX-TEACH-ACA**  
**Type of Action: ERASMUS-LS**  
(ERASMUS Lump Sum Grants)

**Proposal number: SEP-1111111**

**Proposal acronym: test**

Type of Model Grant Agreement: ERASMUS Lump Sum Grant

Table of contents

Section	Title	Action
1	General information	
2	Participants	
3	Budget	

2. Mandatory Annexes filled using **provided** templates and uploaded as annexes:

- Part B - Technical description
- Part B - Estimated budget of the proposal

2. Optional Annex:

Other annexes – list of applicants with their role in the project

3. KPIs (Part of eForm) - filled online - Key Performance Indicators



# Admissibility

Submitted before the deadline

**26 March 2025- 17:00:00** (Brussels time CET)



Submitted electronically

via [Funding and tenders opportunities portal](#)  
Call ID ERASMUS-EDU-2025-PEX-TEACH-ACA

Application form complete, contains all requested information, annexes and supporting documents

Application includes all parts, mandatory annexes and all parts are completed



Technical Description (Part B) - maximum of 70 pages

# Eligibility criteria part 1: consortium composition

**A minimum of 6 applicants**

*(not counting affiliated entities and associated partners)*

**from a minimum of 4 EU Member States or third countries associated to the Programme  
(including at least 3 EU Member States)  
and complying with the three conditions**

**At least 4 providers of initial  
teacher education**  
from 3 different EU Member  
States and third countries  
associated to the Programme

**and**

**At least 1 provider of  
continuing professional  
development  
(in-service training) for  
teachers**

**and**

**At least  
1 practice/training school**

***\*The above roles in the project have to be described in Part B of the proposal and list with applicants by roles uploaded as 'Other annexes'***

*The consortium may also include affiliated entities or associated partners who are not counted for the minimum eligibility requirements.*

# Eligibility criteria part 2

## *Who can be an applicant?*

- ✓ Applicants must be organisations (public or private) legally established in an **EU Member State or third country associated to the Programme** (see section “Eligible Countries” in Part A of the Erasmus+ Programme Guide).
- ✓ Organisations established in **third countries not associated to the Programme cannot** participate.
- ✓ Moreover, the coordinating organisation who applies on behalf of all participating organisations must be a Teacher Education Institution. It cannot be an affiliated entity.

# *Eligibility criteria part 3*

*Activities can take place in EU Member States or third countries associated to the Programme.*

*Activities taking place in third countries not associated to the Programme are not eligible.*

## *Duration – 36 months*

*The work programme must cover 36 months duration in total.*

# *Which organisations can participate?*

For example (non-exhaustive list):

- Teacher Education Institutions;
- Ministries or similar public bodies;
- Public and private bodies responsible for teacher education and teachers' qualifications;
- Teacher associations or other nationally recognised providers of teacher education and continuous professional development (CPD);
- Authorities responsible for education and training of teachers;
- Schools working with teacher education providers;
- Other schools (from primary schools to initial VET) or other organisations (e.g. NGOs, teacher associations) relevant for the project.

Other entities may participate in other consortium roles, such as associated partners.

# Award criteria

[Full details on each criterion in the Erasmus + Programme Guide Part B](#)

Criteria	Maximum points	Threshold
Relevance of the project	35	25
Quality of project design and implementation	25	13
Quality of project consortium and cooperation arrangements	20	11
Impact	20	11
<b>Minimum total score: 70 points (out of 100 points in total)</b>		

# Award criteria

Ex-aequo proposals will be prioritised according to the scores they have been awarded for the award criterion '**Relevance**'.

*When these scores are equal, priority will be based on their scores for the criterion '**Quality of the project design and implementation**'.*

*When these scores are equal, priority will be based on their scores for the criterion '**Impact**'.*

*If this does not allow to determine the priority, a further prioritisation can be done **by considering the overall project portfolio and the creation of positive synergies between projects, or other factors related to the objectives of the call.** These factors will be documented in the panel report.*

# Relevance

« **Link to the objectives of the call**

**the extent to which the proposal establishes a Teacher Academy with a view to improve initial and continuing teacher education with innovative learning offer to teachers in relation to at least one of the priorities of the action:**

- o Inclusion and diversity;
- o Well-being;
- o Environment, climate change, and sustainability;
- o Digital capacity building of teachers, learners and organisations;
- o STEM and STEAM;
- o Common values, civic engagement and participation.

« **EU values**

**the proposal is relevant for the respect and promotion of shared EU values, such as respect for human dignity, freedom, democracy, equality, the rule of law and respect for human rights, as well as fighting any sort of discrimination.**

« **Consistency**

**the extent to which the proposal is based on (1) an adequate needs analysis, (2) clearly defined and realistic goals, and (3) addresses issues relevant to the participating organisations and (4) to the action.**

« **Innovative approach**

**the proposal clearly (1) describes the state-of-the-art methods and techniques, and added-value of the project results. The project (2) leads to innovative results and solutions for its field in general, (3) or for the geographical context in which the project is implemented (e.g. content; outputs produced, working methods applied, organisations and persons involved or targeted).**

« **European added value**

**the proposal clearly (1) demonstrates the added value at the individual (learner and/or staff), institutional and systemic levels, generated through results that would be difficult to attain by the partners acting without European cooperation; the proposal (2) uses and promotes the existing tools at EU level such as eTwinning and European School Education Platform for collaboration, communication, and for testing and sharing results.**

« **Internationalisation**

« **Gender sensitivity**



# Information related to Award criteria to be provided in relevant parts of the **Part B – Technical Description**

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# Quality of project design and implementation

- « Coherence
- « Methodology
- « Structure
- « Management
- « Budget
- « Risk management
- « Quality Assurance
- « Monitoring tools

# Quality of the partnership and the cooperation arrangements

- « Configuration
- « Cooperation with stakeholders
- « Geographical balance
- « Virtual collaboration and mobility
- « Commitment
- « Tasks
- « Collaboration

# Impact

- « Exploitation
- « Dissemination
- « Impact
- « Sustainability and continuation

# Funding rules

- Maximum EU grant per project: **EUR 1.500.000**
- Funding rate: **80%**
- Type of grant: **Lump Sum Type II** (payment of fixed amounts linked to the completion of work packages and the linked deliverables).
- Guidance [How to manage your lumpsum grant](#)
- Guidance [How to fill your proposal budget table](#) (Lump Sum Type II)

# Tips for applicants

- ✓ **Involve all partners in preparation** of your proposal.
- ✓ Answer **all sub-questions of the award criteria**
- ✓ **Describe state-of-art practices** in the field to show the **innovativeness of outputs** of your proposal.
- ✓ Provide **clear description of the consortium composition**, the **competencies and role of each organisation**, and the **complementarity** between organisations.
- ✓ Explain **the geographical composition of the partnership** and demonstrate **its relevance to the achievement of the objectives of the action**.

# Tips for applicants

- ✓ Ensure consistency between **objectives and activities of the project**. **Objectives** of the proposal **have to be realistic**.
- ✓ Illustrate how the partnership sets up **networks and CoP** at local, national and transnational levels.
- ✓ **Estimated costs have to be reasonable**, based on sound financial management principles.
- ✓ Define **quality control measures** for all phases.
- ✓ Outline the **impact of the project**, in terms of changes with tangible indicators.
- ✓ Present a **sustainability plan**, with a long-term perspective.

# Good work preparing your proposal



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