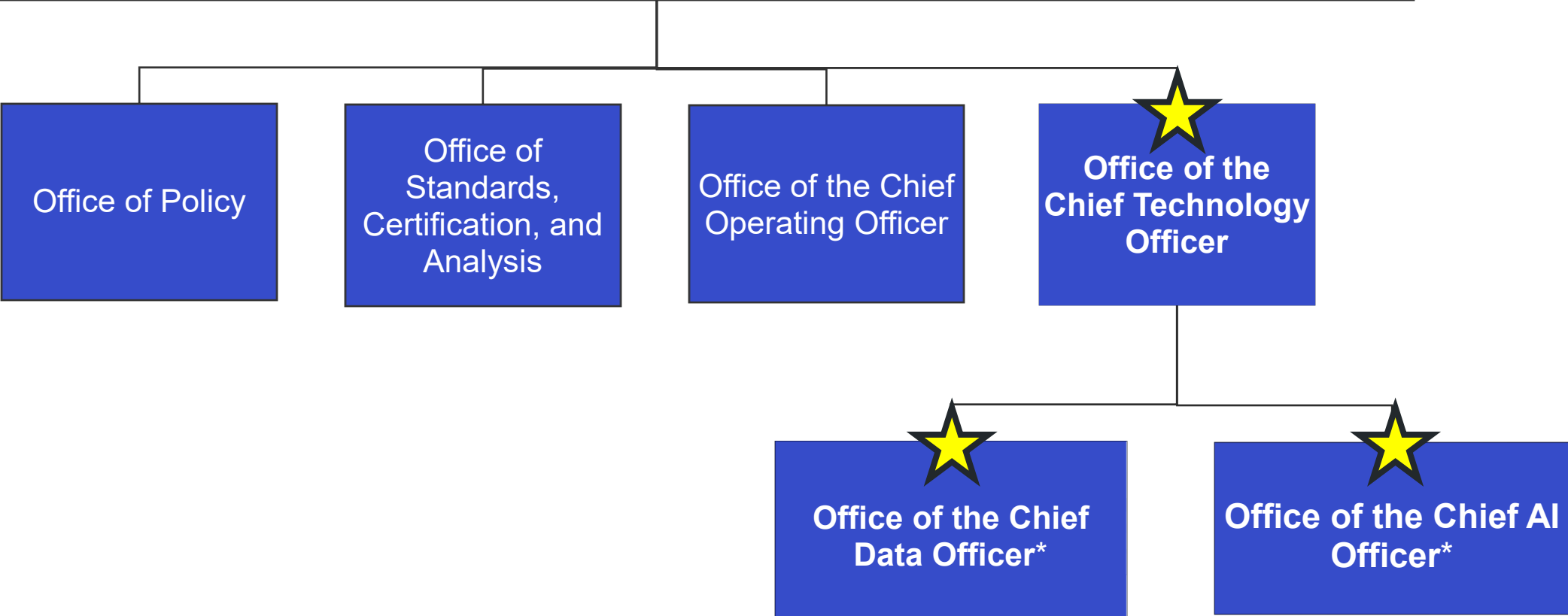# HHS Executive Leadership Opportunities in AI, Technology, and Data

Assistant Secretary for Technology Policy/
Office of the National Coordinator for Health IT

Presenters

- **Micky Tripathi,** Assistant Secretary for Technology Policy/ONC National Coordinator

- **Steve Posnack,** Principal Deputy Assistant Secretary for Technology Policy/ONC Principal Deputy National Coordinator

- **Lisa Lewis Person,** Deputy Assistant Secretary for Technology Policy/Deputy National Coordinator

- **Sarah Esty,** Senior Advisor for Technology and Delivery to the Deputy Secretary

- **Erin Szulman,** Counselor to the Deputy Secretary, Co-Chair of the HHS AI Task Force

- **Nina Ooft,** Senior Advisor, Human Capital Branch, ASTP/ONC

Assistant Secretary for Technology Policy / Office of the National Coordinator

- Office of Policy
- Office of Standards, Certification, and Analysis
- Office of the Chief Operating Officer
- Office of the Chief Technology Officer
  - Office of the Chief Data Officer*
  - Office of the Chief AI Officer*

*Final Division names are TBD

ASTP Assistant Secretary for Technology Policy

HHS

ASTP/ONC Executive Leadership Opportunities

CHIEF TECHNOLOGY OFFICER

- Advises and provides counsel to the Office of the Assistant Secretary for Technology Policy.

- Develops, coordinates, and executes HHS' overall vision for technology-enabled innovation and transformation.

- Develops strategies that drive operational and cultural change within and across HHS policies and programs.

CHIEF AI OFFICER

- Drives Department-wide efforts in research and development in AI vision, strategy, and execution.

- Leads the strategic direction and initiatives within the department.

- Collaborates with HHS Operating Divisions (OPDIVs), Staff Divisions (STAFFDIVs), other federal agencies and industry stakeholders to drive appropriate adoption of AI technologies.

CHIEF DATA OFFICER

- Ensures that HHS maximizes the use of data, provides productive evidence for policy making, and overall improvement of operations, identifying points of contact related to open data.

- Drives research and development of new data analytics capabilities across the enterprise.

- Provides executive HHS leadership in the development, implementation, and execution of Departmental data strategy to leverage the power of data.

Chief Technology Officer

The CTO sets the vision for technology innovation at HHS, and oversees the CDO, CAIO, and digital services activities.

Responsibilities of the CTO

This newly re-stablished role drives technology, data, and AI innovation across HHS.

- Supports successful design and delivery of key technology initiatives throughout the department

- Drives awareness and adoption of technology best practices, including agile modular development and human centered design

- Coordinates technology policy and strategy throughout the department and across government

- Identifies and addresses emerging technology challenges and opportunities

Main Activities

- Manages high priority technology initiatives and serves as a subject matter expert to HHS teams on major technology projects

- Oversees the CDO and CAIO

- Works with division leaders across HHS to effectively deploy technology to deliver on their missions

- Builds agile technology delivery and digital services capacity across HHS

- Develops policy and strategic plans for technology innovation at HHS and across government

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Chief Artificial Intelligence Officer

The CAIO ensures AI technologies are equitably, responsibly, and effectively utilized to support HHS's mission and enhance Americans' health and well-being.

AI AT HHS

HHS has long been working in AI to advance its mission in research, drug and device safety, healthcare delivery, human services, and public health.

To ensure AI benefits patients and consumers, HHS focuses on four key goals:

- Catalyze health and human services AI innovation and adoption

- Promote trustworthy and ethical AI development

- Democratize AI technologies and resources, and

- Cultivate AI-empowered workforces and organizational cultures

RESPONSIBILITIES

- Set AI policy and strategy for the Department

- Establish internal governance, policies, and risk management approaches for uses of AI internal to HHS

- Coordinate HHS's AI approach in the health and human services sectors

- Support the safe and appropriate use of AI technologies and tools across the department

- Coordinate AI-related talent and training initiatives.

- Ensure HHS is appropriately investing in AI

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Chief Data Officer

The CDO develops and drives the strategy for how HHS uses data internally and externally to support the health and wellbeing of all Americans.

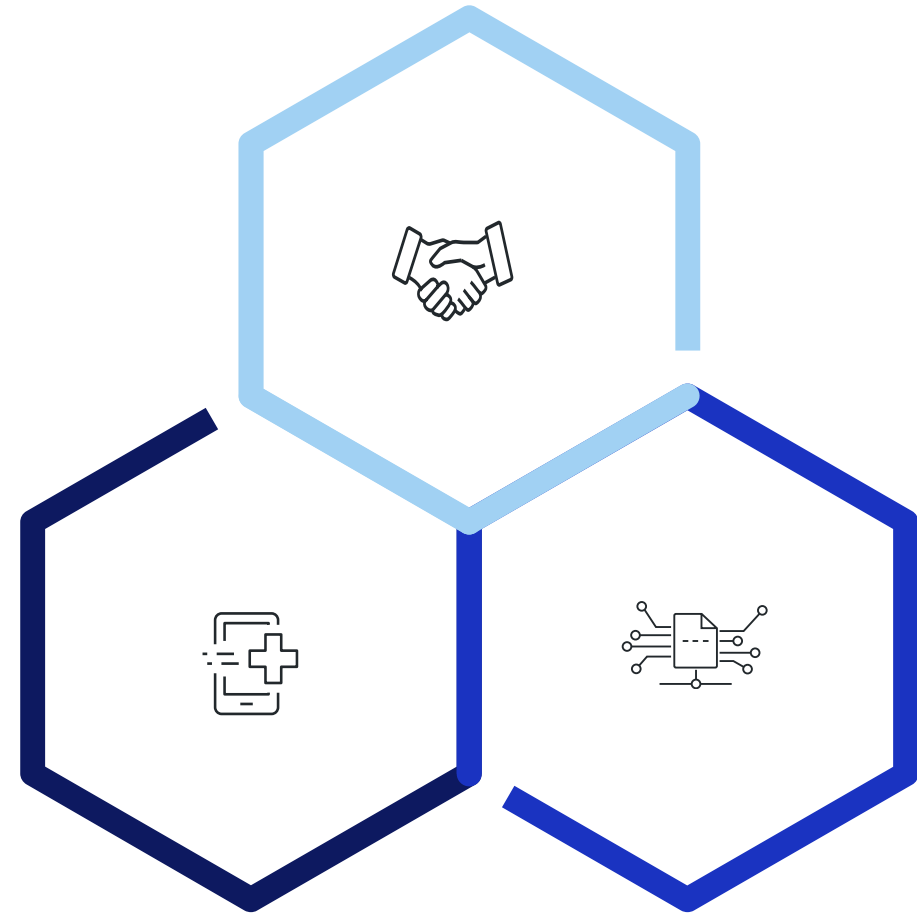| Responsibilities of the CDO	Main activities
The Office of the Chief Data Officer focuses on enterprise data management and data governance solutions to drive HHS's operational and mission effectiveness. Key focus areas include: • Supporting data access and sharing across HHS and externally • Improving data skills and data-driven decision-making throughout the department • Identifying and driving cross-division data projects, policies, innovation, and strategic priorities • Establishing and maintaining effective data governance, quality, standardization, and accessibility	• **Leadership:** Drives the policies, activities, systems, and governance across HHS; serves as the senior expert on data issues representing HHS and advising analytics teams across the department • **Policy and strategic planning:** Plans for HHS's data activities, policies, systems, and workforce, addressing urgent needs and looking out to proactively meet emerging challenges and opportunities • **Management:** Builds and manages the OCDO team, drives cross-government data activities and builds coalitions to coordinate and get work done effectively

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What are the qualifications?

OPM Executive Core Qualifications

- Leading Change
- Leading People
- Results Driven
- Business Acumen
- Building Coalitions

Mandatory Technical Qualifications

- Leading large Federal or Corporate technical programs
- Providing expert technical advice, guidance, and recommendations for innovative enterprise data management and data governance solutions
- (CAIO) Extensive experience in critical IT issues, data sharing and integration of AI.

New HHS Positions in AI, Technology and Data

CHIEF DATA OFFICER

CHIEF TECHNOLOGY OFFICER

CHIEF ARTIFICIAL INTELLIGENCE OFFICER

- Resume requirements
- Supporting Documentation
- OPM Qualifications Review Board Certification
- ECQs
- Interview preparation
- References
- Next steps

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HHS

We Are Hiring. Apply Now!

Application Period: July 26, 2024, through August 9, 2024

- **Chief AI Officer**
- **Chief Data Officer**
- **Chief Technology Officer**

Resources

- **Senior Executive Service**
- **Executive Core Qualifications**
- **Guide to SES ECQs**

Application Steps*

- Job Opportunity Announcement: **YOU ARE HERE!**
- Candidates submit their applications to the agency. **August 9, 2024**
- Agency panel reviews and ranking of candidates. **August 27-September 4, 2024**
- **Interviews: September 15-27**
- Selections **October 1, 2024**
- Tentative Job Offers: **October 15, 2024**
- Agency submits candidate's application package to an OPM-administered Qualifications Review Board (QRB) for certification of executive core qualifications. **October 23, 2024**
- Following QRB certification, agency appoints the candidate to the SES position.
- Selectee is onboarded.

Dates are tentative

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Questions?

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Contact ASTP

📞 **Phone:** 202-690-7151

💬 **Health IT Feedback Form:**
https://www.healthit.gov/form/healthit-feedback-form

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▶️ **Youtube:**
https://www.youtube.com/user/HHSONC

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