BEACON for Employers and Third-Party Agents

What is BEACON?

BEACON is the Maryland Division of Unemployment Insurance (Division) unemployment insurance (UI) system, which includes *benefits, appeals, and contributions* functions. Employers, third-party agents, claimants, and Division staff use BEACON.

What can I do in BEACON?

Several UI tasks can be performed online, 24/7, in BEACON.

Employers can:	Third-Party Agents can:
○ Access tax rate and other UI information; ○ View correspondence; ○ Update account information (address, contact, and ownership); ○ Submit required reports and information; ○ Submit wage reports and pay contributions; ○ Submit adjustments to filed wage reports; ○ Respond to Requests for Separation Information; ○ File an appeal; ○ Submit supporting documents; ○ Set up a third-party agent, and much more.	○ Submit a power of attorney online and access their customer's account (based on the privileges granted by the power of attorney); ○ Obtain rate information for their clients; ○ File wage reports on behalf of their clients; ○ Make contribution payments on behalf of their clients; ○ File appeals on behalf of their clients, and much more.

Where do I access BEACON?

- To reach the BEACON employer portal, see: **https://employer.beacon.labor.md.gov/**

- To reach the BEACON third-party agent portal, see: **https://agent.beacon.labor.md.gov/**

How do I create a BEACON account?

- If an employer **does not have a Maryland UI account**, the employer can register in BEACON: **labor.maryland.gov/employment/uibeaconemployeraccountregistration.pdf**

- If an employer **has a Maryland UI account but has not yet activated their BEACON account**, see: **labor.maryland.gov/employment/uibeaconaccountactivationemployers.pdf**

How do I use BEACON?

The Division created several tutorial videos and resources to help employers navigate BEACON, including:

- BEACON Tutorial Videos (**labor.maryland.gov/employment/uitaxapps.shtml**)

- Account Activation Information (**labor.maryland.gov/uim/employer/uimempacctact.shtml**)

- BEACON Glossary of Terms (**labor.maryland.gov/employment/uibeaconglossary.pdf**)