

RADIO AND TELEVISION CENTER BOARD BYLAWS
Approved October 7, 2019

ARTICLE I – NAME

The Radio and Television Center Board of Eastern Illinois University

ARTICLE II – PURPOSE

The purpose of the Radio and Television Center Board shall be to review services, facilities, budget, educational programming, distance learning initiatives, and policies of the Radio and Television Center, and to advise as to whether the educational needs of the University are being met. In no case shall the Board have any authority to exercise any control over the daily management or operation of the Center.

ARTICLE III – MEMBERSHIP

The Board membership shall be composed of voting representatives of the following.

- A. Voting
 - Two faculty, selected by Faculty Senate for two year terms ending in the alternating years
 - Division of Journalism designee
 - Division of Communication Studies designee
 - Student, selected by Student Senate
 - Professional (Radio/TV/News) appointed by Vice President for Academic Affairs
- B. Community representative from broadcast coverage area, appointed by Vice President of Academic Affairs
- C. Ex officio, non-voting members
 - Vice President of Academic Affairs
 - Dean, College of Liberal Arts and Sciences
 - Director, Radio and Television Center

ARTICLE IV – OFFICERS

1. The officers shall be a Chairperson and a Vice-Chairperson, serving for a two-year term and each term alternating between the designee of the divisions of communication studies and journalism. The Director of the Radio and Television Center shall be executive officer. Secretarial services shall be provided by the Radio and Television Center.

ARTICLE V – MEETINGS

- A. The Board shall hold regular meetings at intervals to be determined by the membership, but will meet at least two times each year.
- B. A special meeting can be called by the written initiative of three members of the Council.

ARTICLE VI – COMMITTEES

The following shall be standing committees:

- A. Budget and Policy: To review and advise on the policies of the Radio and Television Center and the annual Center budget requests.
- B. Technology: To review and advise on changing trends in technology and future major Center renovations, expansions and/or equipment acquisitions.
- C. Utilization: To review and advise on current and future utilization of the Radio and Television Center.

ARTICLE VII – PROCEDURE

Robert's Rules of Order shall be applied to all matters of procedure not included in the Bylaws.

ARTICLE VIII – AMENDMENTS

Amendments to these Bylaws shall be in order upon written notice to the Board membership at least three weeks in advance of a general meeting of the board. Adoption of any amendment shall require a two-thirds vote of the membership.

